



**WEST DEER
TOWNSHIP
SUPERVISORS
HYBRID
MEETING**

July 21, 2021

**6:30pm: Public Hearing
437 & 438 Alder Street - Dangerous Structure Determination**

7:00pm: Regular Business Meeting

Members present:

Mr. Forbes _____
Mrs. Hollibaugh _____
Mrs. Jordan _____
Dr. Mann _____
Mr. Karpuzi _____

WEST DEER TOWNSHIP
Board of Supervisors
July 21, 2021

6:30 pm: Public Hearing (437 & 438 Alder Street – Dangerous Structure Determination)
7:00 pm: Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Comments from the Public
6. Chairman's Remarks
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
9. Police Chief's Report
10. Public Works Foreman's Report
11. Engineer's Report
12. Building Inspector/Code Enforcement Officer's Report
13. Parks and Recreation Board Report
14. West Deer #1 VFC Report
15. West Deer #2 VFC Report
16. West Deer #3 VFC Report
17. West Deer EMS Report
18. CDC Steering Committee Report
19. Acceptance: Retirement of William Bailey
20. Adoption: Resolution No. 2021-16 (Branding Consultant Agreement)
21. Adoption: Resolution No. 2021-18 (Range Resources Unitization)
22. Approval: Promotion of Police Officer to Sergeant
23. Approval: Promotion of Part-Time Police Officer to Full-time Police Officer
24. Authorization: Advertisement (Bids for Solid Waste/Recycling Contract)
25. Authorization: Deer Lakes School District Service Agreement
26. Authorization: Eastview Farms Final Subdivision Plan
27. Authorization: Hiring of Part-Time Police Officers
28. Authorization: Sale of Police Car
29. Award: Demolition Contract/ 438-437 Alder Street Structures
30. Discussion: Fire Study
31. Old Business
32. New Business
33. Comments from the Public
34. Adjournment

1 Call to Order

2 Pledge of Allegiance

3 Roll Call

- Mr. Mator

4 Executive Session Held

- Mr. Robb

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

CHAIRMAN'S REMARKS

MR. KARPUZI.....

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE JUNE 15, 2021 SPECIAL MEETING AND JUNE 16, 2021 REGULAR BUSINESS MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE JUNE 15, 2021 SPECIAL MEETING AND JUNE 16, 2021 REGULAR BUSINESS MEETING AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
DR. MANN	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUZI	___	___	___	___

West Deer Township
Board of Supervisors
June 15, 2021
7:00 p.m.

The West Deer Township Board of Supervisors held a Special Meeting at the West Deer Township Municipal Building. Members present: Arlind Karpuzi, Chairman; Beverly Jordan, Vice Chair; Brandon Forbes; Shirley Hollibaugh; and Jennifer Mann. Also in attendance were Township Manager Daniel Mator and Township Solicitor Gavin Robb.

Chairman Karpuzi opened the Special Meeting.

- Roll Call taken by Mr. Karpuzi – Quorum present

Chairman Karpuzi announced the Board was holding the Special Meeting to discuss building expansion options for the West Deer #3 Volunteer Fire Company, a possible joint venture between the Township and VFC #3, and the results of a study done by the Township's construction manager to evaluate the available options.

Chief Josh Wiegand from West Deer #3 gave a presentation to the Board. In his presentation, he made the argument that they had outgrown their current building, and that the purchase of the former Krigger building on State Route 910 was a viable option. He stated that the Fire Company had already entered into an agreement with the building's owner, and that they needed the Board's approval to get better financing from the bank.

AIMS Construction, the Township's construction manager, then gave a presentation outlining the findings of their study. In their study, they showed four options: One where the Township would build a new municipal complex on property currently owned by the Township; another where the Township would renovate an existing building (using the same Krigger building as a reference); a third where VFC #3 alone would move to and renovate the Krigger Building; and a fourth where the Township would renovate the Krigger building for both Township and VFC #3 use, and build a new garage for the fire vehicles.

AIMS recommendation was that the fourth option was the most viable if both parties were interested. They said the first option was also viable, but was the least cost-effective. They said the second option was not viable because it did not solve the Fire Company's issues, and they said the third option was not viable because it was cost-prohibitive.

A great deal of further discussion was held regarding all the options, and the pros/cons of each.

After the discussion was concluded, the Board asked Chief Wiegand if any options other than the third interested the Fire Company. He responded by stating they were only interested in the third option.

COMMENTS FROM THE PUBLIC

Lynn Battaglia of 120 Canter Lane

- Ms. Battaglia suggested that with building the new Municipal Building near the Gibsonia property line, the Township may receive negative feedback from West Deer Residents.

Jean Vanasdale of 121 Canter Lane

- Mrs. Vanasdale thanked the West Deer #3 Fireman Volunteers for helping her with her husband. She voiced her support of West Deer # 3 VFC's decision to purchase the Krigger Building for their expansion.

Theresa Rydell of 247 Hytyre Farms Drive

- Ms. Rydell questioned if West Deer #3 VFC was the only Fire Department that was in need of more space. She emphasized that if they are the only department, then that is what needs to be focused on.

ADJOURNMENT/SPECIAL MEETING

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adjourn the special meeting at 9:24p.m. Motion carried unanimously 5-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager

Members present at the Regular Business Meeting: Arlind Karpuzi, Chairperson; Beverly Jordan, Vice Chair; Brandon Forbes; Shirley Hollibaugh; and Jennifer Mann. Also present were: Daniel Mator, Township Manager; Gavin Robb, Township Solicitor; and Scott Shoup, Township Engineer.

OPEN REGULAR BUSINESS MEETING

Chairman Karpuzi opened the meeting and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present

COMMENTS FROM THE PUBLIC

Tim Resciniti of 1006 York Way

- Mr. Resciniti requested that the Township inform the Public of when/where the oil & gas hearings will be and for the hearings to be held accessible/convenient for the Public. He asked when the Board of Supervisors will vote on the hearings.
- Mr. Robb explained an extension was granted by Olympus and the Planning Commission is making their recommendations at their June meeting. He stated the hearing dates have not been determined by the Board. Mr. Robb added the hearings will be published - per the law- in the newspaper and advertised on West Deer Township website and Facebook page.

CHAIRMAN'S REMARKS

- None

ACCEPT MINUTES

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Forbes to accept the minutes of the 19 May 2021 meeting as presented. Motion carried unanimously 5-0.

MONTHLY FINANCIAL REPORT

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
31 May 2021

I - GENERAL FUND:

	<u>May</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	1,742,527.47	4,194,346.82	58.36%
Expenditures	485,837.97	1,926,934.12	26.81%

Cash and Cash Equivalents:

Sweep Account

2,593,425.18

2,593,425.18

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted 90,569.70

Fire Tax Fund:

Restricted 120,564.93

State/Liquid Fuels Fund:

Restricted 312,038.16

523,172.79

Investments:

Operating Reserve Fund:

Reserved 1,009,529.93

Capital Reserve Fund:

Reserved 1,485,723.09

2,495,253.02

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 5/31/21

5,611,850.99

Interest Earned May 2021

23.64

	5/1/2021 Debt Balance	May Principal Payment	5/31/2021 Debt Balance
Mars National - VFC #3	\$116,200.20	\$2,607.94	\$113,877.54
NexTier Bank VFC #2	\$402,240.32	\$2,680.96	\$400,815.79

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor Forbes and SECONDED BY Supervisor Mann to approve the Finance Officer's Report as submitted. Motion carried unanimously 5-0.

MAY LIST OF BILLS

Bearcom	292.47
Best Wholesale Tire Co. Inc.....	591.55
Hei-Way, LLC.....	254.01
Jordan Tax Service, Inc	2,269.58
MRM Property & Liability Trust	127,793.00
Northeast Paving	3,617.25
Office Depot.....	314.04
Roadsafe Traffic Systems.....	75.00

Shoup Engineering, Inc	2,681.00
Stephenson Equipment, Inc.....	2,201.00
Toshiba Financial Services.....	494.11
Tristani Brothers, Inc.....	1,926.30
Tucker/Arensberg Attorneys	6,206.12

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 5-0.

POLICE CHIEF'S REPORT

Chief Jon Lape was present and provided a summary report of Police Department activities for the month of April 2021. A copy of the report is on file at the Township Building.

Chief Lape requested that the July Regular Business Meeting Agenda include the hiring of a Part-Time Police Officer, the sale of the K-9 vehicle and the Deer Lakes School District Agreement.

PUBLIC WORKS FOREMAN'S REPORT

Mr. Kevin Olar provided a summary report on the Public Works Department for the month of May 2021. A copy of the report is on file at the Township Building.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the details of his formal report:

Projects

- 2021 Road Improvement Project
 - Bid documents and specifications have been prepared and bids have been let for the year's road improvement project. Contracts have been awarded for the hot mix asphalt and bituminous seal coat projects. It is anticipated that work on the road improvement projects will begin in June.

Development/Subdivision Review

- The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:
 - Moretti Plan of Lots No. 3 – Reviews of this preliminary and final subdivision was performed and review letters were issued to the Township on March 23, 2001 and June 7, 2021.
 - Leto and Dionysus Well Pads – Additional reviews of these conditional use and land development applications were performed and review letters were issued to the Township on May 21, 2021.
 - Elevated Properties – A review of the conditional use and land development plan applications for a communications tower were performed and a review letter was issued to the Township on May 24, 2021.
 - Jeffrey Plan of Lots – Reviews of this preliminary and final subdivision were performed and review letters were issued to the Township of May 19, 2021 and June 2, 2021.
 - Round the Corner Restaurant – A review of this land development application was performed and a review letter was issued to the Township on May 21, 2021.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of May 2021. A copy of the report is on file at the Township Building.

CDC STEERING COMMITTEE REPORT

Mr. Karpuzi reiterated that the CDC Steering Committee has finalized the 501(c)(3) applications, and mentioned their alignment with Butler Community Development for support. He stated the Committee will be contacting the Board of Supervisors and Mr. Mator for any required steps for potential legal resources that may be needed.

ADOPTION: RESOLUTION NO. 2021-16 (BRANDING CONSULTANT AGREEMENT)

RESOLUTION NO. 2021-16

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING AND AUTHORIZING THE EXECUTION OF A BRANDING CONSULTANT AGREEMENT WITH _____.

The Township advertised for these services in the newspaper and on the Township website. In addition, the Township Manager reached out to several firms in an effort to generate interest.

Four firms submitted proposals:

Dorsey Design/Cynthia Cavendish-Carey	\$8,000-\$11,000
Magnum Integrated Marketing	\$23,500
Avant Marketing	\$30,000
The Impact Group	\$53,000

Mr. Forbes suggested to table this motion for further review of the proposals.

All Supervisors were in agreement.

Mr. Karpuzi explained the Branding Consultant Agreement and the need to enhance the communication between the Board of Supervisors and Township to the residents.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to table resolution 2021-16 approving and authorizing the execution of a Branding Consultant Agreement. Motion carried unanimously 5-0.

ADOPTION: RESOLUTION NO. 2021-17 (VFC #3 Building Purchase Approval)

RESOLUTION NO. 2021-17

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING WEST DEER TOWNSHIP VOLUNTEER FIRE COMPANY # 3 TO ENTER INTO A CONTRACT TO FINANCE THE PURCHASE OF A PROPERTY FOR A NEW FIRE STATION IN AN AMOUNT NOT TO EXCEED \$1,800,000; AND DIRECTING OTHER NECESSARY AND PROPER ACTION TO EFFECTUATE THE PURPOSES HEREOF, INCLUDING MATTERS REQUIRED IN CONNECTION WITH SUCH FINANCING PURSUANT TO SECTIONS 147(f) AND 150(e) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED (THE "CODE")

Mr. Karpuzi gave background information on the Special Meeting that was held the previous night regarding this resolution, and read some highlights from the draft resolution.

Mr. Robb clarified that the Township is not responsible for the \$1.8 million loan – nor would there be any liability on the Township's part – if the resolution was adopted. He explained that the ultimate purpose of the resolution was to permit VFC #3 to receive better loan rates from their bank.

Mrs. Jordan also mentioned the Special Meeting, saying that she felt the meeting was productive. She stated that the available options were outlined for the public, discussion was held with VFC #3 and the public, and said that even though the Board had reservations, they understand the Fire Company's request.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Mann to adopt Resolution 2021-17 approving VFC #3's entering into a contract to finance the purchase of a property for a new fire station. Motion carried unanimously 5-0.

APPROVAL: RETIREMENT/CONSULTANT AGREEMENT (CHIEF JONATHAN LAPE)

Chief of Police Jonathan Lape submitted his formal notice of retirement effective 30 June 2021, capping nearly three decades of service to our community – and nearly two decades as Chief. To formalize his retirement benefits and to provide a means for him to advise and consult his successor, an agreement was discussed by the Board and drafted.

Mr. Mator voiced that it had been an honor to work with Chief Lape for the last twelve years, and congratulated him.

The Board of Supervisors thanked Chief Lape for his service. They acknowledged that he had gone above and beyond through the years for the Township by creating the Toys for Children Christmas Program and assisting in organizing many Township events.

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Mann to approve the Retirement/Consultant Agreement with retiring Chief of Police Jonathan Lape as presented, effective 1 July 2021. Motion carried unanimously 5-0.

APPROVAL: POLICE CHIEF EMPLOYMENT AGREEMENT

With Chief Lape retiring, the Board has identified a successor in Sergeant Robert Loper.

The Board of Supervisors received a draft Police Chief Employment Agreement with Sergeant Loper, which memorialized the terms of Sergeant Loper's employment as incoming Chief. This agreement is effective 1 July 2021.

Dr. Mann thanked Sergeant Loper for taking on the Chief role.

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Mann to approve the Police Chief Employment Agreement with Sergeant Robert Loper as presented, effective 1 July 2021, and to authorize its execution by the Chairman of the Board of Supervisors and the Township Manager. Motion carried unanimously 5-0.

APPROVAL: PROMOTION OF FULL-TIME POLICE OFFICER TO SERGEANT

With Sergeant Loper's promotion to Chief, a vacancy opened within the sergeant ranks. The Board received the attached memorandum from Chief Lape recommending the promotion of Officer Robert Petosky from Patrol Officer to Sergeant.

Chief Lape described the steps that are taken to promote within the Police Department.

Mr. Karpuzi congratulated Officer Petosky.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the promotion of Officer Robert Petosky to Sergeant effective 1 July 2021. Motion carried unanimously 5-0.

APPROVAL: PROMOTION OF PART-TIME POLICE OFFICER TO FULL-TIME POLICE OFFICER

The process for promoting one current Police Officer from part-time to full-time status has been completed.

The Board received the attached memorandum from Chief Lape recommending the promotion of Officer Trevor Elza to the position of Full-Time Police Officer.

Chief Lape explained the process is the same for every promotion, just with different evaluators.

Officer Elza thanked the Board and added he was excited for the opportunity to serve West Deer.

MOTIONED BY Supervisor Mann and SECONDED BY Supervisor Forbes to approve the promotion of current Part-Time Police Officer Trevor Elza to the position of Full-Time Police Officer effective 1 July 2021. Motion carried unanimously 5-0.

APPROVAL: TOWNSHIP MANAGER EMPLOYMENT AGREEMENT

The Board of Supervisors received a draft Township Manager Employment Agreement with current Township Manager Daniel Mator, which memorialized the terms of Mr. Mator's employment with the Township in compliance with state laws which have changed since his hiring. This agreement would become effective immediately.

MOTIONED BY Supervisor Mann and SECONDED BY Supervisor Forbes to approve the Township Manager Employment Agreement with Daniel Mator as presented – effective immediately – and to authorize its execution by the Chairman of the Board of Supervisors. Motion carried unanimously 5-0.

APPROVAL: FINANCE OFFICER EMPLOYMENT AGREEMENT

The Board of Supervisors received a draft Finance Officer Employment Agreement with current Township Finance Officer Barbara Nardis, which memorialized the terms of Mrs. Nardis' employment with the Township in compliance with Township laws which have changed since the hiring of Mrs. Nardis. This agreement would become effective immediately.

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer Employment Agreement with Barbara Nardis as presented – effective immediately – and to authorize its execution by the Chairman of the Board of Supervisors and Township Manager. Motion carried unanimously 5-0.

APPROVAL: GIBSONIA ROAD ASSOCIATES LLC LOT CONSOLIDATION PLAN

The Planning Commission recommended approval of the Gibsonia Road Associates LLC Lot Consolidation Plan in conjunction with the 910 Flex Building Land Development Plan at their 27 May 2021 meeting.

Property Location: Gibsonia Road and Commerce Drive
Zoning District: SU (Special Use)

This Lot Consolidation Plan will combine two parcels into a larger parcel in order to develop the land in accordance with Township and Allegheny County standards. The proposal has two lots measuring 2.82 and 1.76 acres being consolidated into one parcel measuring 4.58 acres.

The Planning Commission recommended approval of the Gibsonia Road Associates LLC Lot Consolidation Plan in conjunction with the 910 Flex Building Land Development.

Mr. Shoup stated that this is a simple consolidation of two parcels.

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Mann to approve the preliminary and final subdivision of Gibsonia Road Associates LLC Lot Consolidation Plan as per the recommendation by the Planning Commission. Motion carried unanimously 5-0.

APPROVAL: 910 FLEX USE BUILDING

The applicant is requesting a Conditional Use in a Special Use Development (SU) Zoning District.

Applicant:	Gibsonia Road Associates, LLC
Location:	4550 Gibsonia Road (State Route 910), 4.58 acres (49,500 sf for construction)
Zoning District:	SU – Special Use
Request:	To construct a new building for the purpose of a flex use space.

The Planning Commission voted to recommend approval of 910 Flex Use Building Development Plan contingent upon addressing all requirements/comments on Mr. Shoup’s letter dated 21 May 2021.

The Township Engineer’s review letters dated 21 May 2021 and 10 June 2021 were received by the Board.

Mr. Shoup stated there are requirements that still need addressed and fees paid prior to a building permit being granted.

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Forbes to approve the 910 Flex Use Building Development Plan conditioned upon the successful completion of the recommendations made by the Planning Commission and Township Engineer. Motion carried unanimously 5-0.

APPROVAL: JEFFREY PLAN OF LOTS

The Planning Commission recommended approval of the Jeffrey Plan of Lots preliminary and final subdivision plan at their 27 May 2021 meeting.

Property Location:	2791 Russellton-Airport Road
Zoning district:	R-2 Semi-Suburban Residential

The proposal has two lots measuring 1.165 and 38.58 acres being consolidated into one parcel measuring 39.745 acres.

The Planning Commission recommended approval of the Jeffrey Plan of Lots subject to following conditions:

1. Address and meet all requirements/comments on Mr. Shoup’s letter dated 19 May 2021.
2. Note on plan that there is no access to public sewage on lot.

MOTIONED BY Supervisor Forbes and SECONDED BY Supervisor Hollibaugh to approve the preliminary and final subdivision of Jeffrey Plan of Lots as per the recommendation by the Planning Commission with the conditions previously mentioned. Motion carried unanimously 5-0.

APPROVAL: MORETTI PLAN OF LOTS NO.3

The Planning Commission recommended approval of the Moretti Plan of Lots No. 3 preliminary and final subdivision plan at their 25 March 2021 meeting.

Property Location: Vacant lot west of 259 Shuster Road
 Zoning district: R-2 Semi-Suburban Residential
 Lots to measure 1.34 acre; total parcel to measure 41.052 acres

The Planning Commission recommended approval of the Moretti Plan of Lots No. 3 subject to following conditions:

1. Address and meet all requirements/comments on Mr. Shoup's letter dated 23 March 2021 shall be met.
2. Add 50' radius cul-de-sac at the end of the right of way.
3. Add septic test pit locations of new lots and back-up site location and existing septic location for lot eight.

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Mann to approve the preliminary and final subdivision of Moretti Plan of Lots No. 3 as per the recommendation by the Planning Commission with the conditions previously mentioned. Motion carried unanimously 5-0.

APPROVAL: ROUND THE CORNER RESTAURANT DEVELOPMENT PLAN

The applicant is requesting approval for land development located in C-2 (Highway Commercial) Zoning District the Round the Corner Restaurant.

Applicant: Smullen property – James Smullen
 Location: Saxonburg Boulevard
 5.44 acres (.98 acres for construction)
 Zoning District: C-2 (Highway Commercial)
 Request: To construct a new commercial building to relocate Round the Corner Restaurant.

The Planning Commission voted to recommend approval of Round the Corner Restaurant relocation contingent upon addressing all requirements/comments on Mr. Shoup's letter dated 21 May 2021.

The Township Engineer's review letters dated 27 May 2021 and 9 June 2021 were received by the Board. Mr. Shoup stated there are requirements that still need addressed and the impact fee paid to Township prior to a building permit being granted.

Mr. Forbes questioned how the impact fee was determined, and Mr. Shoup explained the process.

MOTIONED BY Supervisor Mann and SECONDED BY Supervisor Hollibaugh to approve the relocation of Round the Corner Restaurant conditioned upon the successful completion of the recommendations made by the Planning Commission and Township Engineer. Motion carried unanimously 5-0.

AUTHORIZATION: ADVERTISEMENT OF THE DEMOLITION OF 438 ALDER STREET

Attached is information and photographs of the structure located at 438 Alder Street.

Lot/Block #: 2012-S-0102
 Owner: Ralph V. & Yvonne V. Patrick

Mr. Payne inspected the property and determined – pursuant to Township Ordinance 172 – that the structure is in a dangerous condition, and that it constitutes a public nuisance. Specifically, the house is in violation of the International

Building Code and Article VI of Allegheny Health Department Rules and Regulations (see attached “Notice of Unsafe Structure”).

Mr. Payne explained the house at 438 Alder Street had caught fire in November of 2020, was not covered by homeowners’ insurance, and the owners are deceased. He requested that the house next door – 437 Alder Street – be added to the motion for demolition, as he contended it also had been deemed a dangerous structure.

Mr. Robb responded if there is an appeal then Board of Supervisors will need to have a Public hearing.

Mr. Payne added notices for the second structure at 437 Alder Street would be mailed.

Mr. Mator pointed out the remaining amount in the 2021 Demolition Budget is \$6,598.00.

Mrs. Jordan voiced that she had been near these structures during the Easter Bunny event and personally felt that it was very dangerous.

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Forbes to authorize the Township Manager to advertise and solicit bids for the demolition of the structures located at 438 and 437 Alder Street. Motion carried unanimously 5-0.

AUTHORIZATION: ADVERTISEMENT OF PAVILION PROJECT

At the last meeting the Board agreed to begin the rehabilitation process of the Bairdford Park Pavilion.

Mr. Shoup explained the areas of the pavilion that would be rehabbed and asked if this was to be scheduled immediately after the Fall Festival event in October.

Mr. Mator suggested – if Mr. Shoup and the Board were okay with it – delaying the rehab until early next spring. He explained the construction will not be completed before winter with the pavilion being rented till the end of September and the Fall Festival event scheduled in October.

Mrs. Jordan asked if the lights at the pavilion could be replaced. She stated she was there for an event and the lights were not working. Mr. Mator responded the light fixtures have been replaced and the bulbs are now LED.

Mrs. Jordan requested having white aluminum wrapped around wooden poles to discourage engraving. Mr. Shoup responded he would have to look at the pavilion again.

Further discussion was held.

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the Township Engineer to advertise and solicit bids for the Pavilion Project. Motion carried unanimously 5-0.

AUTHORIZATION: GUIDERAIL PROJECT

The following quotes were received for the Guiderail Project to furnish and install guiderails on McKrell Road, Short Street, Clendenning Road, and Glasgow Road.

<u>Bidders</u>	<u>Total</u>
1) Fence by Maintenance Service	\$20,988.00
2) Green Acres Contracting	\$30,650.00
3) Allegheny Fence Construction Co.	\$28,770.00

Mr. Shoup recommended Fence by Maintenance Service. He added they have been the lowest bidder for the past five years, and have done good work.

Mr. Mator informed those in attendance that the quote is slightly over the budgeted amount of \$20,000, but that overage is minimal and easily accounted.

MOTIONED BY Supervisor Jordan and SECONDED BY Supervisor Forbes to authorize the award for the Guiderail Project to Fence by Maintenance Service in the amount of \$20,988.00 for McKrell Road, Short Street, Clendenning Road, and Glasgow Road. Motion carried unanimously 5-0.

DISCUSSION: VETERAN BANNERS

- Mr. Mator requested the Board's guidance for the next step of the Veteran Banner Program. He reported there are about 250 banners that have been placed on the three roads the Board approved for the Program: Little Deer Creek Valley Road, Starr Road, and East Union Road. He explained that the poles on those roads have been saturated, and requested that the Board place future applications on a waiting list until the next round of banners takes place in three years as the Board initially intended.

Mrs. Jordan asked if the Township would hang any banners that have been currently made. Mr. Mator responded there are currently banners in the Township office waiting to be placed, and that any applications that are in process will be honored.

The Board was in agreement to begin the three-year waiting list, and instructed Mr. Mator to institute the moratorium.

NEW BUSINESS

- Chairperson Karpuzi requested the meeting agenda be updated to include two public comment periods – at the beginning and the end of meetings as before – and that the fire/EMS reports that are currently being given to the Public Safety Committee be added as well. He stated this would be done to give the fire/EMS officials an opportunity to have items discussed/addressed if needed.

Mr. Karpuzi added he would like the Fire Study to be added to the July agenda or to at least make it a discussion item.

- Chairperson Karpuzi spoke on the change in the way some people work and how he would like to see better internet, cable and cell service from the current providers. He reported that the Township is partnered with Cohen Law to lobby with these larger companies to give everyone better service driving through the Township and stronger connection at home. Mr. Karpuzi asked Mr. Mator if there is traction gained with AT&T.

Mr. Mator reported in the affirmative, and that all companies have responded.

- Mr. Karpuzi then suggested expanding internet resources to residents by giving free Wi-Fi or "hot spots."

Mr. Mator responded that there is a cost prohibition issue with expanding Wi-Fi service. He reported that he and Sergeant Shurina had been working with internet providers to add service for the cameras in the Township parks. He said it was brought to their attention that there was not a wide enough bandwidth available, and that it would cost \$600 per month for just those parts of the parks to be serviced.

Mr. Mator also informed the Board that he and Mr. Cohen also spoke with the internet providers, and that the current Zoning Ordinance needs to be made less restrictive to allow expansion of service in the Township. He stated that Mr. Cohen is currently drafting the necessary changes for the Board's review, and Mr. Robb added that the timing should work to include the changes in the omnibus Zoning Code adoption.

Mr. Karpuzi asked what areas are having connection trouble. Mr. Mator responded that he had been alerted that Russellton, Monier Road, and the northwest corner of the Township are “dead zones.” He added that cell towers are being placed – or exist – in Russellton and Richland, but not near Monier Road, and said providers stated they do not see a need. Mr. Mator therefore advised that residents would need to reach out to the providers directly, and that the Township would gladly provide contact information to the residents.

- Mr. Forbes requested that a shredding event being hosted by Senator Lindsey Williams be advertised on the Township website and Facebook page.

OLD BUSINESS

- Chief Lape reported the Township received the grant funding for the body cameras and exhibited a camera.
- Chairperson Karpuzi invited Chief Lape to speak. The Chief reflected on his career, and thanked the Board and Township staff for their support. He acknowledged each of the supervisors, Mr. Mator, and Mr. Robb, and expressed joy with working with them. He stated the support of the individuals he worked with every day was invaluable, because were not just officers to him – they are family – and he said he was so proud of them.

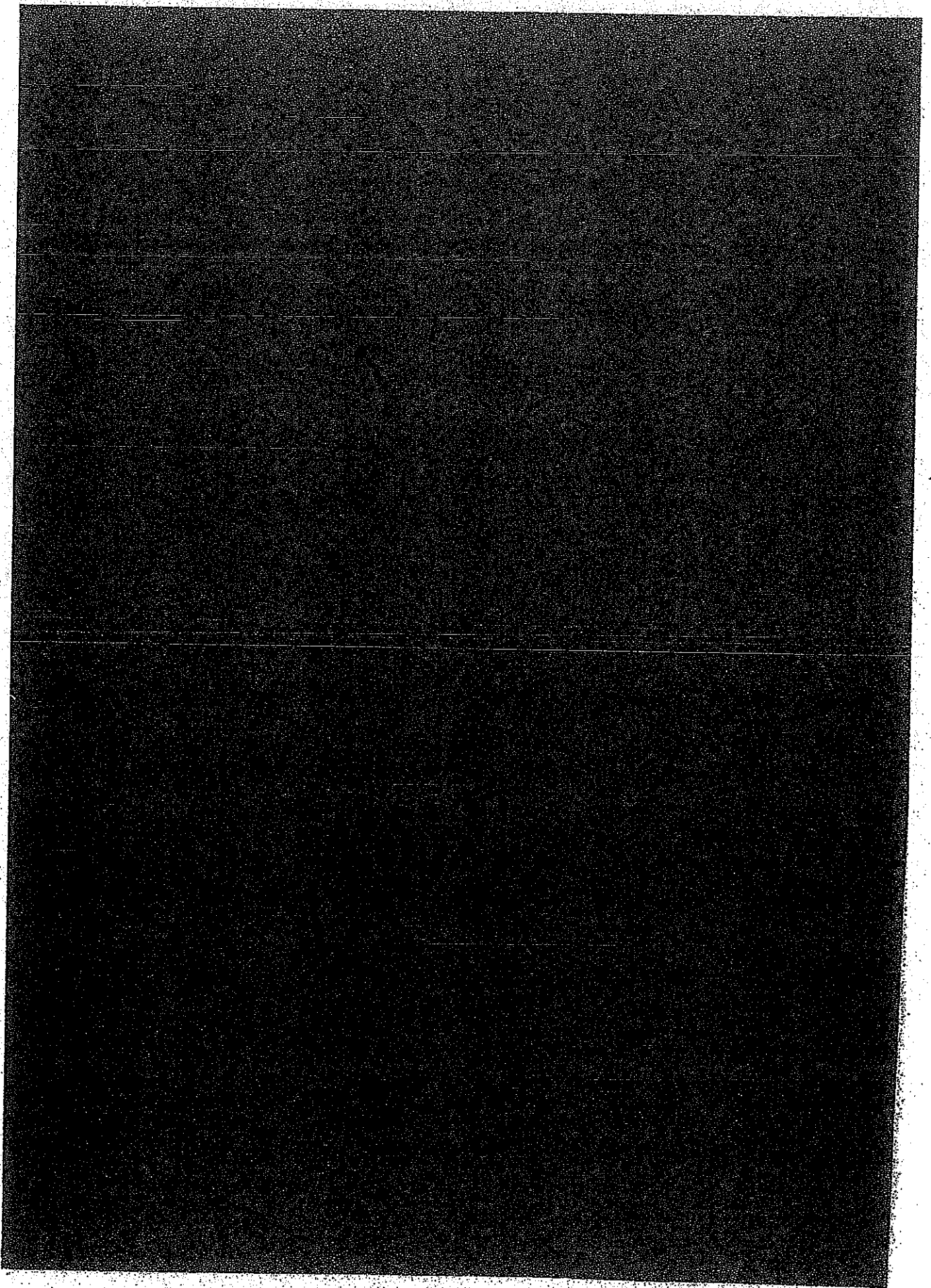
Sergeant Loper voiced that being promoted to Chief was an aspiration of his for years. He thanked the Board for the opportunity and their support, and stressed that Chief Lape had been a great friend and mentor.

Mr. Karpuzi spoke on behalf of the Township by expressing his appreciation and continued support of Chief Lape, Sergeant Loper, and the Department.

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 8:30 p.m. Motion carried unanimously 5-0. Meeting adjourned.

Daniel J. Mator Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

ATTACHED IS THE FINANCE OFFICER'S REPORT.

ARE THERE ANY QUESTIONS ON THE MONTHLY FINANCIAL REPORT?

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

MOTION SECOND AYES NAYES

DR. MANN	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—

FINANCE OFFICER'S REPORT
June 30, 2021

I - GENERAL FUND:

	<u>June</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	939,658.31	5,134,005.12	71.44%
Expenditures	346,883.00	2,273,817.12	31.64%

Cash and Cash Equivalents:

Sweep Account

3,095,952.27

3,095,952.27

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted

82,664.82

Fire Tax Fund:

Restricted

103,033.69

State/Liquid Fuels Fund:

Restricted

312,040.78

497,739.29

Investments:

Operating Reserve Fund:

Reserved

1,009,539.06

Capital Reserve Fund:

Reserved

1,485,723.83

2,495,262.89

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 6/30/21

6,088,954.45

Interest Earned June 2021

34.27

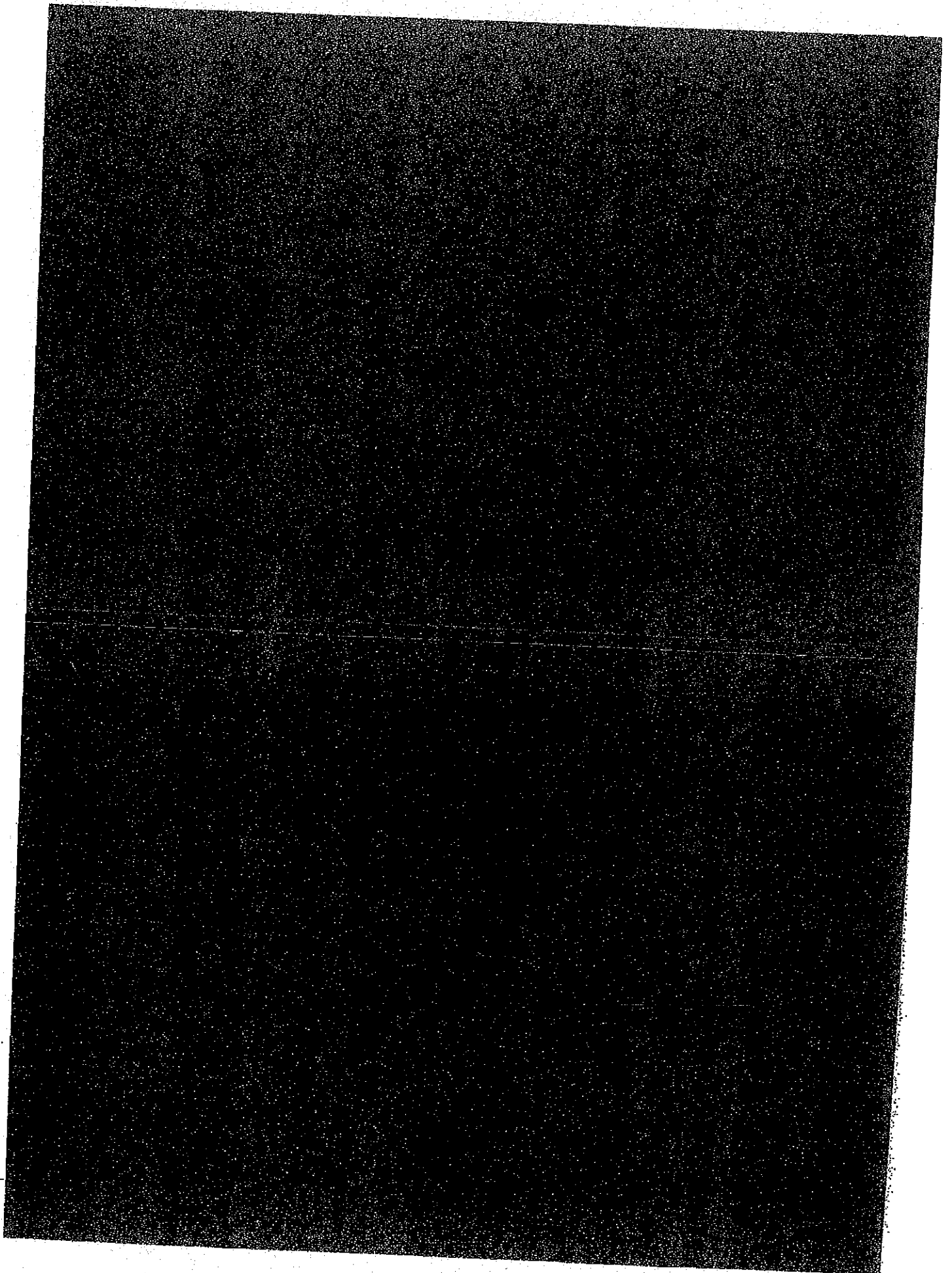
	<u>6/1/2021</u>		<u>June</u>		<u>6/30/2021</u>
	<u>Debt Balance</u>		<u>Principal</u>		<u>Debt Balance</u>
			<u>Payment</u>		
Mars National - VFC #3	113,877.54	\$	2,607.94		111,579.92
NexTier Bank VFC #2	400,815.79	\$	2,680.96		399,391.26

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2021

	<u>JUNE</u>	<u>YTD</u>
GENERAL FUND	\$20.80	\$62.02
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$0.98	\$3.40
OPERATING RESERVE	\$9.13	\$85.21
STATE FUND	\$2.62	\$13.97
CAPITAL RESERVE	<u>\$0.74</u>	<u>\$9,717.40</u>
TOTAL INTEREST EARNED	<u><u>\$34.27</u></u>	<u><u>\$9,882.00</u></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
DR. MANN	—	—	—	—
MR. KARPUZI	—	—	—	—

By Name
Cutoff as of: 12/31/9999

Due Dates: 07/15/2021 thru 07/15/2021

Vendor Name/Desc	Acct#/Proj Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: AMERIKOHL AGGREGATES INC		4081.20				4081.20		
Name: AMERIKOHL TRANSPORT INC		1804.31				1804.31		
Name: BEARCOM		292.47				292.47		
Name: BEST WHOLESALE TIRE CO, INC		618.55				618.55		
Name: HEI-WAY, LLC		840.70				840.70		
Name: JORDAN TAX SERVICE, INC.		2195.53				2195.53		
Name: KRESS TIRE		1105.00				1105.00		
Name: OFFICE DEPOT		774.89				774.89		
Name: SHOUP ENGINEERING INC.		5343.50				5343.50		
Name: STEPHENSON EQUIPMENT, INC.		239.97				239.97		
Name: TOSHIBA FINANCIAL SERVICES		494.11				494.11		
Name: TUCKER/ARENSBERG ATTORNEYS		8534.52				8534.52		
FINAL TOTALS:		26324.75				26324.75		

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 2:40 pm
Date: 07/13/2021
Page: 1

By Name
Cutoff as of: 12/31/9999

Due Dates: 07/15/2021 thru 07/15/2021

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00337	AMERIKOHL AGGREGATES Road: Limestone	430.611 0621	51819 06/21/2021	4081.20 07/15/2021		06/22/2021		4081.20		N
Name: AMERIKOHL AGGREGATES INC										
00338	AMERIKOHL TRANSPORT Road: Delivery of Limestone	430.611 0621	35115 06/21/2021	1804.31 07/15/2021		06/22/2021		1804.31		N
Name: AMERIKOHL TRANSPORT INC										
00674	BEARCOM Road: Radio Equip Maint	430.361 0721	5221928 07/01/2021	57.47 07/15/2021		07/02/2021		57.47		N
00674	BEARCOM POL: Radio Equip Maint	410.328 0721	5222839 07/02/2021	235.00 07/15/2021		07/06/2021		235.00		N
Name: BEARCOM										
00553	BEST WHOLESale TIRE Police:Car #32-oil change/filt0621	410.374 0621	20397 06/08/2021	43.25 07/15/2021		07/02/2021		43.25		N
00553	BEST WHOLESale TIRE Police:Car #30-Inspection/Rear0621	410.374 0621	20430 06/15/2021	396.25 07/15/2021		07/02/2021		396.25		N
00553	BEST WHOLESale TIRE Police:Car #31-Oil change/rota0621	410.374 0621	20447 06/16/2021	53.25 07/15/2021		07/02/2021		53.25		N
00553	BEST WHOLESale TIRE Police:08/Trailer-Inspection	410.374 0621	20496 06/22/2021	45.00 07/15/2021		07/02/2021		45.00		N
00553	BEST WHOLESale TIRE Police:Car #36-oil change/filt0621	410.374 0621	20528 06/25/2021	43.25 07/15/2021		07/02/2021		43.25		N
00553	BEST WHOLESale TIRE Police:Car #33-oil change/filt0621	410.374 0621	20532 06/28/2021	37.55 07/15/2021		07/02/2021		37.55		N
Name: BEST WHOLESale TIRE CO, INC										
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0621	10323001 06/08/2021	677.64 07/15/2021		06/14/2021		677.64		N
00005	HEI-WAY, LLC Road: Cold Patch	430.372 0621	10323108 06/16/2021	163.06 07/15/2021		06/18/2021		163.06		N
Name: HEI-WAY, LLC										
				840.70				840.70		

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 2:40 pm
Date: 07/13/2021
Page: 2

By Name
Cutoff as of: 12/31/9999

Due Dates: 07/15/2021 thru 07/15/2021

Vendor Name/Desc	Acct#/Proj Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00106 JORDAN TAX SERVICE, 403.140 Delinquent R E Tax Commission 0621	6-C-#108 06/14/2021	2195.53	07/15/2021	06/17/2021		2195.53	N	
Name: JORDAN TAX SERVICE, INC.								
00362 KRESS TIRE Road: Boom Mower-TIRE	430.374 10189-12 06/23/2021	195.00	07/15/2021	06/23/2021		195.00	N	
00362 KRESS TIRE Road: Boom Mower/Tire/Road Svc/0621	430.374 10193-34 06/17/2021	715.00	07/15/2021	06/18/2021		715.00	N	
00362 KRESS TIRE Road: Boom Mower: TIRE	430.374 10194-49 06/22/2021	195.00	07/15/2021	06/23/2021		195.00	N	
Name: KRESS TIRE								
00657 OFFICE DEPOT Office Supplies	406.210 17585973001 06/04/2021	51.25	07/15/2021	06/14/2021		51.25	N	
00657 OFFICE DEPOT Office Supplies	406.210 177369012001 06/03/2021	32.54	07/15/2021	06/14/2021		32.54	N	
00657 OFFICE DEPOT cleaning supplies	409.226 177369012001 06/03/2021	16.14	07/15/2021	06/14/2021		16.14	N	
00657 OFFICE DEPOT office supplies	406.210 177388534001 06/03/2021	8.21	07/15/2021	06/14/2021		8.21	N	
00657 OFFICE DEPOT Cleaning Supplies	409.226 178828090001 07/21	123.63	07/15/2021	07/07/2021		123.63	N	
00657 OFFICE DEPOT office Supplies	406.210 178830369001 06/25/2021	543.12	07/15/2021	07/12/2021		543.12	N	
Name: OFFICE DEPOT								
00830 SHOUP ENGINEERING IN 408.319 Engineering: Oakwood Heights #0621	21-211 06/30/2021	180.25	07/15/2021	07/07/2021		180.25	N	
00830 SHOUP ENGINEERING IN 408.319 Engineering: Jeffrey Plan	21-212 06/30/2021	103.00	07/15/2021	07/07/2021		103.00	N	
00830 SHOUP ENGINEERING IN 408.319 Engineering: Elevated Property0621	21-213 06/30/2021	231.75	07/15/2021	07/07/2021		231.75	N	
00830 SHOUP ENGINEERING IN 408.313 Engineering: Miscellaneous	21-214 06/30/2021	1004.25	07/15/2021	07/07/2021		1004.25	N	

WEST DEER TOWNSHIP

Time: 2:40 pm

Date: 07/13/2021

Page: 3

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name

Cutoff as of: 12/31/9999

Due Dates: 07/15/2021 thru 07/15/2021

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00830 SHOUP ENGINEERING IN 408.319 Engineering: Round the Corner 0621	408.319	21-215 06/30/2021	154.50	07/15/2021	07/07/2021		154.50		N
00830 SHOUP ENGINEERING IN 408.319 Engineering: Dionysus well pad0621	408.319	21-216 06/30/2021	128.75	07/15/2021	07/07/2021		128.75		N
00830 SHOUP ENGINEERING IN 408.319 Engineering: Leto well pad 0621	408.319	21-217 06/30/2021	128.75	07/15/2021	07/07/2021		128.75		N
00830 SHOUP ENGINEERING IN 408.319 Engineering: Eastview Farms 0621	408.319	21-218 06/30/2021	334.75	07/15/2021	07/07/2021		334.75		N
00830 SHOUP ENGINEERING IN 408.319 Engineering: 910 Flex Use Buil0621	408.319	21-219 06/30/2021	77.25	07/15/2021	07/07/2021		77.25		N
00830 SHOUP ENGINEERING IN 408.319 Engineering: Moretti Plan #3 0621	408.319	21-220 06/30/2021	77.25	07/15/2021	07/07/2021		77.25		N
00830 SHOUP ENGINEERING IN 408.317 Engineering: Stream Rehab Proj0621	408.317	21-221 06/30/2021	2923.00	07/15/2021	07/07/2021		2923.00		N
Name: SHOUP ENGINEERING INC.									
00074 STEPHENSON EQUIPMENT 430.374 Road:tube-2 speed/brake port/c0721	430.374	18043024 07/06/2021	239.97	07/15/2021	07/08/2021		239.97		N
Name: STEPHENSON EQUIPMENT, INC.									
00577 TOSHIBA FINANCIAL SE 406.261 Lease & Maintenance of Copiers0621	406.261	5015603061 06/18/2021	249.17	07/15/2021	06/24/2021		249.17		N
00577 TOSHIBA FINANCIAL SE 410.261 Lease & Maintenance of Copiers0621	410.261	5015603061 06/18/2021	244.94	07/15/2021	06/24/2021		244.94		N
Name: TOSHIBA FINANCIAL SERVICES									
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services: Retainer 0621	404.111	619204 06/30/2021	500.00	07/15/2021	07/13/2021		500.00		N
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services:Olympus Gas we10621	404.111	619205 06/30/2021	1798.00	07/15/2021	07/13/2021		1798.00		N
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services:General 0621	404.111	619206 06/30/2021	4779.52	07/15/2021	07/13/2021		4779.52		N
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services:oakwood Heights0621	404.111	619207 06/30/2021	465.00	07/15/2021	07/13/2021		465.00		N

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 2:40 pm
 Date: 07/13/2021
 Page: 4

By Name
 Cutoff as of: 12/31/9999

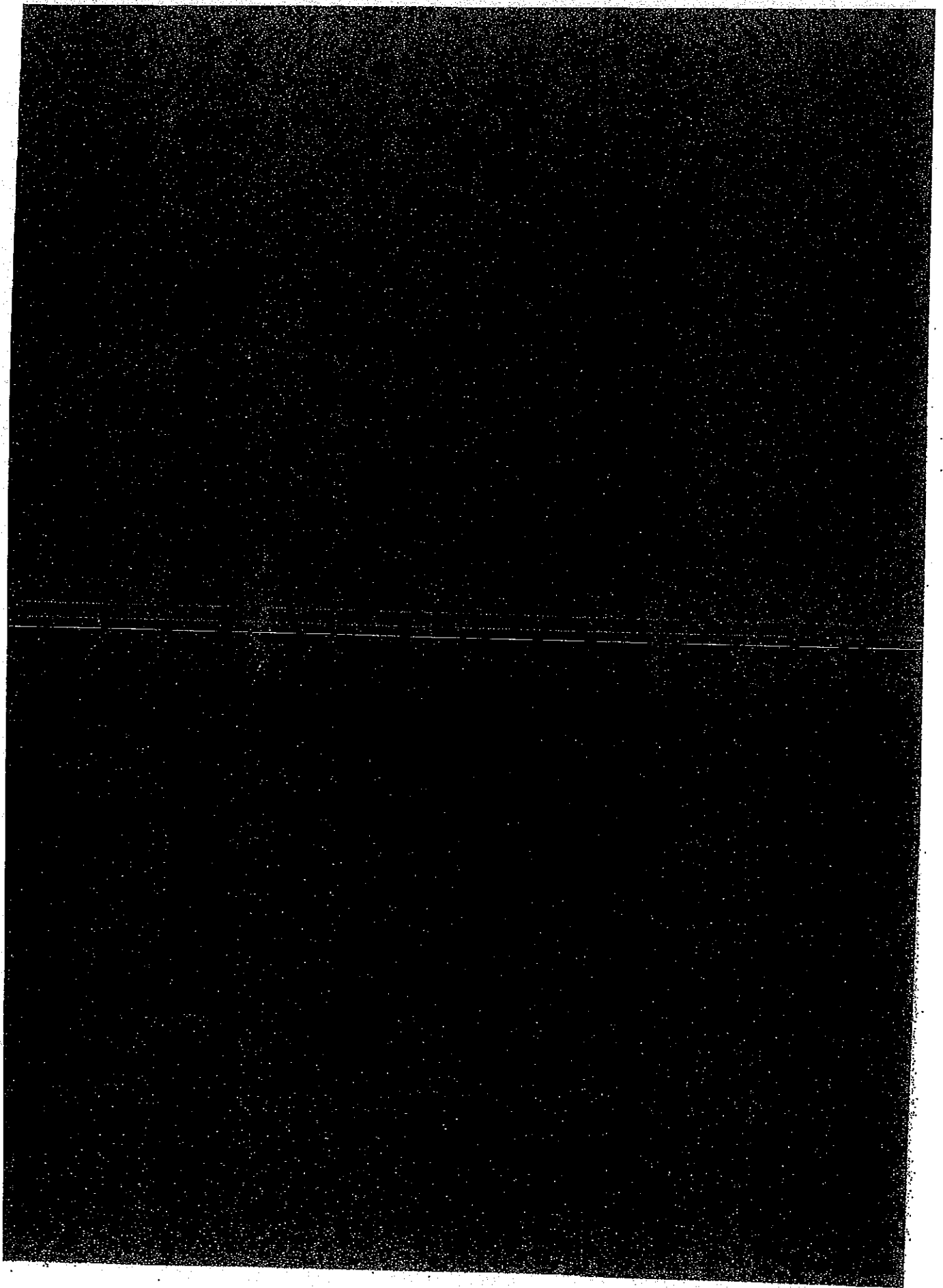
Due Dates: 07/15/2021 thru 07/15/2021

Vendor Name/Desc	Acct#/Proj Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services:Elevated Proper0621	619208 06/30/2021	992.00 07/15/2021				992.00		
Name: TUCKER/ARENSBERG ATTORNEYS		8534.52				8534.52		

FINAL TOTALS:

26324.75

26324.75



POLICE CHIEF'S REPORT

ATTACHED IS THE POLICE CHIEF'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE POLICE CHIEF'S REPORT?

OFFICER'S MONTHLY REPORT

To: Robert J. Loper, Chief of Police
From: Jennifer Borczyk, Administrative Assistant
Subject: Officer's Monthly Report
Date: July 8, 2021

Attached is the Officer's Monthly Report for June 2021.

JB

CC: D. Mator, Manager
A. Karpuzi, Chairman
B. Jordan, Vice Chairwoman
S. Hollibaugh
B. Forbes
Dr. J. Mann

Points of Interest

June 2021

Budget Figure YTD -48.91%

Chief Jonathan Lape & Sergeant Robert Loper

- June 2- Sergeant Interviews held at the municipal building.
- June 3- Attended LCB hearing in regards to Deer Lakes Bowl.
- June 4- Full Time Officer Interviews held at the municipal building.
- June 9- Attended COG meeting via Zoom.
- June 10- Attended Allegheny County Chief's Meeting. (Chief Lape only)
- June 15- Assisted with Sergeant interviews at Hampton Township Police (Chief Lape only)
- June 16- Visited with potential recruits at the Allegheny County Police Academy (Chief Loper only)
- June 16- Attended Zoom meeting regarding DUI grant (Chief Lape and Officer Dobson)
- June 21- Attended meeting with Parks and Rec Chair Amy Stark regarding Fall Fest.

K9 Officer Edward Newman

- June 3- Assisted Tarentum Police with a drug search
- June 10- Training held at West Deer K9 training area
- June 17- Training held at West Deer K9 training area

Sergeant Mikus & Officer Petosky

- June 11- Training was held at the old VA Medical Hospital. Operators worked on interior and exterior movements with gas masks and night vision goggles.
- June 28- Training was held at the old VA Medical Hospital. Operators were tested on prior training. Operators worked on hostage rescue drills in different lighting conditions.

Deer Lakes School District

- See attached SRO Report
- June 9- Deer Lakes Graduation- Officer Burk, Officer Evan, Officer Elza, and Officer Lindner provided traffic control and general security.

Explorers

- Cancelled for both weeks due to COVID-19 restrictions.

Misc. Details

- June 9, 10, 11- All officers attended qualifying at Hampton Township Range (Sergeant Loper and Officer Dobson instructed).
- June 10- West Deer Township Community Blood Drive.
- June 14-18- Officers Elza, Rigous, Fallen, Brand, and Lindner all attended NASRO training at Fox Chapel.
- June 17- Sergeant Shurina held EMA meeting at the township building (Sergeant Loper attended)
- June 21-25- Officer Evan and Officer Trocki attended Instructor Development Training.
- June 26- Roving DUI checkpoint held in West Deer, Indiana, Richland, and O'Hara Townships.

Correspondence (See Attached)

- June 18- Received thank you card from resident for Officer Petosky handling a snake on her property.
- June 18- Received letter from Vitalant thanking West Deer for another successful blood drive.

OFFICER'S MONTHLY REPORT

June 2021

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	78	278	356
CALLS FOR SERVICE/FIELD CONTACTS	373	2,091	2464
ALL OTHER CALLS	557	2,602	3159
TOTALS CALLS FOR SERVICE	1008	4,971	5979

ARRESTS

ADULT	6	23	29
JUVENILE	0	2	2
TRAFFIC CITATIONS	6	64	70
NON TRAFFIC CITATIONS	3	5	8
PARKING CITATIONS	0	8	8
WARNINGS	2	7	9

PERSONNEL

GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	1	4	5

VEHICLE REPORTS

TOTAL MILES TRAVELED	8,756	50,986	59,742
GALLONS OF GASOLINE USED	541.1	2,785.65	3326.75
REPAIRS/MAINTENANCE	618.55	3,977.69	4,596.24

OVERTIME PAID

COURT (OFF DUTY)	4	9.00	13
PRELIMINARY HEARINGS	0	6.00	6
PRETRIAL	0	0.00	0
INVESTIGATIONS	0	9.00	9
ARRESTS	3	27.00	30
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	16	16.00	32
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	4	25.00	29
TOTAL HOURS	27	116.00	143

OFFICER'S MONTHLY REPORT
June 2021

QUARTERLY REPORT	2020 YEAR TO DATE	2021 YEAR TO DATE
REPORTABLE CALLS FOR SERVICE	352	356
CALLS FOR SERVICE/FIELD CONTACTS	2,680	2,464
ALL OTHER CALLS	2,752	3,159
TOTAL CALLS FOR SERVICE	5,784	5,979

ARRESTS

ADULT	20	29
JUVENILE	0	2
TRAFFIC CITATIONS	63	70
NON TRAFFIC CITATIONS	16	8
PARKING CITATIONS	7	8
WARNINGS	41	9

PERSONNEL

GRIEVANCES FILED BY POLICE OFFICERS	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0
LETTERS COMMENDING POLICE OFFICERS	5	5

VEHICLE REPORTS

TOTAL MILES TRAVELED	64,475	59,742
GALLONS OF GASOLINE USED	5,517.80	3,326.75
REPAIRS/MAINTENANCE	7,502.55	4,596.24

OVERTIME

COURT (OFF DUTY)	58.5	13
PRELIMINARY HEARINGS	10	6
PRETRIAL	0	0
INVESTIGATIONS	60	9
ARRESTS	24	30
SPEED CHECKS	0	0
PRIVATE CONTRACTS	0	0
MISC. HOURS - FILLED SHIFTS	56	32
MISC. HOURS - ADMIN HOURS	0	0
ALL OTHER MISC. HOURS	71	29
TOTAL HOURS	279.5	143



West Deer
TOWNSHIP
ALLEGHENY COUNTY PA

POLICE DEPARTMENT

Monthly Report
Deer Lakes School District
SRO / Security Detail & Logs

JUNE 2021

WDPD INCIDENT REPORTS **TOTAL: 0**

SRO / SECURITY DETAILS & LOGS **TOTAL: 35**

- 23 Security General
- Security Cafeteria
- 2 Security Parking Lot

- Instruct SRO Student Program
- Instruct SRO Faculty Program
- Instruct DARE Program

- Attend Court
- Attend Meeting
- Attend Training

- 1 Assist Student
- Assist Teacher
- 3 Assist Administrator
- Assist Juv. Prob. Officer
- 3 Assist Nurse / EMS
- Assist Other

- Student Transport
- Student Missing / Search
- Student Monitoring

- Suspicious Incident / person
- K-9 Drug Search
- 3 School Safety Drill
- Other / Miscellaneous

TOTAL ACTIVITY **TOTAL: 35**



West Deer
TOWNSHIP
ALLEGHENY COUNTY PA

POLICE DEPARTMENT

TOTAL ACTIVITY BY SCHOOL

HIGH SCHOOL	10
MIDDLE SCHOOL	7
E.U. INTERMEDIATE	8
CURT. PRIMARY	9
ADMIN. BUILDING	0
BUS GARAGE	0
OTHER	1

FREQUENT STUDENT INVOLVEMENT

DL School / Student ID #: None TOTAL INVOLVEMENTS THIS PERIOD: None

DARE / SRO CLASSES AND PROGRAMS

DARE

CLASSES INSTRUCTED DURING THIS PERIOD

<u>Number of Classes</u>	<u>Grade Level</u>
--------------------------	--------------------

None – Due to COVID-19 and class restrictions

SRO Programs

INSTRUCTED DURING THIS PERIOD

<u>Program</u>	<u>School</u>	<u>Date</u>
----------------	---------------	-------------

None – Due to COVID-19 and class restrictions

See attached WDPD reports for more detail and/or any notes regarding specific incidents.

Part I Offenses

Crime	Amount	Classification on UCR Return A
Assault- Weapon	1	04. C Other Dangerous Weapon
Theft- Other	1	06. Larceny- Theft
Theft- Residential	2	06. Larceny- Theft

Part II Offenses

Child- Endangerment	1	200. Offenses Against Family and Children
Child- Luring	1	200. Offenses Against Family and Children
Criminal Mischief- Business	1	140. Vandalism
Criminal Mischief- Residential	3	140. Vandalism
Disorderly Conduct	3	240. Disorderly Conduct
Domestic- Physical	3	260. All Other Offenses
Domestic- Verbal	6	260. All Other Offenses
Drug Laws- General	2	180.18H Drug Abuse- Other
DUI- Over Legal Age	1	210. Driving Under the Influence
Fraud- General	10	110. Fraud
Harassment- Communications	4	240. Disorderly Conduct
Harassment- General	8	240. Disorderly Conduct
Harassment- Terroristic Threats	1	240. Disorderly Conduct
Liquor Laws- Under Age Drinking	1	220. Liquor Laws
MVA- DUI	1	210. Driving Under the Influence
Sex Crimes- Indecent Exposure	2	170. Sex Offenses (Except 02 & 160)
Trespass- Residence	1	260. All Other Offenses

West Deer Township Police Department Calls For Service Activity Report

This report lists all Calls For Service within a given time period.

Report Start Date: 6/1/2021 Report End Date: 6/30/2021

Calls For Service:

911 HANG UP - GENERAL	1
ALARM ACTIVATION - BUSINESS	3
ALARM ACTIVATION - BUSSINESS/FALSE	8
ALARM ACTIVATION - C02	3
ALARM ACTIVATION - FIRE / FALSE	4
ALARM ACTIVATION - MEDICAL	1
ALARM ACTIVATION - RESIDENTL/FALSE	10
ANIMAL - BITE	3
ANIMAL - COMPLAINT	13
ASSAULT - WEAPON	1
ASSIST - EMS	36
ASSIST - EMS (DOA)	1
ASSIST - POLICE	12
ASSIST - RESIDENT	2
ASSIST - WELFARE CHECK	17
CHILD - CHILD LINE REPORTS	4
CHILD - ENDANGERMENT	1
CHILD - LURING	1
CIVIL - CHILD CUSTODY	3
CIVIL - COMPLAINT	2
CIVIL - NEIGHBOR DISPUTE	6
COURT - MAGISTRATE	4
COURT - WARRANT SERVICE	3
CRIMINAL MISCHIEF - BUSINESS	1
CRIMINAL MISCHIEF - RESIDENTIAL	3
DISABLED VEHICLE - GENERAL	1
DISORDERLY CONDUCT - GENERAL	3
DOMESTIC - PHYSICAL	3
DOMESTIC - VERBAL	6
DRUG LAWS - GENERAL	2
DUI - OVER LEGAL AGE	2
FIRE - BURNING COMPLAINT	1
FIRE - OTHER	3
FRAUD - GENERAL	10
HARASSMENT - COMMUNICATIONS	4
HARASSMENT - GENERAL	8
HARASSMENT - TERRORISTIC THREATS	1
HAZARDOUS CONDITION - TREE DOWN	7
HAZARDOUS CONDITION - UTILITY COMP	3
HAZARDOUS CONDITION - WIRE DOWN	4
LIQUOR LAWS - UNDER AGE DRINKING	1
LOCAL ORDINANCE - DUMPING	2
MENTAL COMMITMENT - INVOLUNTARY	1
MISSING PERSON - ADULT FEMALE	1

Calls For Service:

MVA - DUI	1
MVA - LEAVING THE SCENE	3
MVA - NON REPORTABLE	4
MVA - PRIVATE PROPERTY	1
MVA - REPORTABLE	5
NOISE COMPLAINT - BUSINESS	1
NOISE COMPLAINT - RESIDENTIAL	7
NOT ASSIGNED	1
PARKING COMPLAINT - RESIDENTIAL	3
PATROL - GENERAL	69
PHONE CALLS - GENERAL	14
POLICE INFORMATION - FOLLOW UP INVEST	5
POLICE INFORMATION - GENERAL	18
PROPERTY - FOUND	2
RUNAWAY - JUVENILE MALE	1
SOLICITATION COMPLAINT - GENERAL	1
SPECIAL DETAIL - ADMINISTRATIVE	29
SPECIAL DETAIL - DIRECT TRAFFIC	1
SPECIAL DETAIL - FINGERPRINT RESIDENT	1
SPECIAL DETAIL - OTHER / MISC.	5
SPECIAL DETAIL - PUBLIC RELATIONS	1
SRO DETAIL - ASSIST ADMINISTRATOR	2
SRO DETAIL - ASSIST NURSE / EMS	3
SRO DETAIL - ASSIST STUDENT	1
SRO DETAIL - SCHOOL SAFETY DRILL	3
SRO DETAIL - SECURITY (GENERAL)	23
SRO DETAIL - SECURITY (PARKING LOT)	2
SUSPICIOUS - OTHER	4
SUSPICIOUS - PERSON	2
SUSPICIOUS - VEHICLE	3
THEFT - OTHER	1
THEFT - RESIDENTIAL	2
TRAFFIC - COMPLAINT	11
TRAFFIC - DETAIL	5
TRAFFIC - STOP	9
TRESPASS - RESIDENCE	1

TOTAL CALLS FOR SERVICE: 451

UCR Reportable Crimes January 1, 2021 through June 30, 2021

Part I Offenses

Crime	Amount	Classification on UCR Return A
Assault- Firearm	1	04. A Assault- Firearm
Assault- Officer	1	04. C Assault- Other Danergous Weapon
Assault- Strong Arm	6	04. D Assault- Strong Arm
Assault- Weapon	1	04 C. Assault- Other Dangerous Weapon
Burglary- Attempt (Residential)	1	05. C Attempted Forcible Entry
Burglary- Force (Residential)	2	05.A Burglary Forcible Entry
Burglary- No Force (Residential)	1	05. B Unlawful Entry- No Force
Theft- Business	3	06. Larceny- Theft
Theft- From Motor Vehicle	3	06. Larceny- Theft
Theft- Of Motor Vehicle	1	07.A Motor Vehicle Theft- Autos
Theft- Other	5	06. Larceny- Theft
Theft- Residential	5	06. Larceny- Theft
Theft- Unauthorized Use of Vehicle	1	06. Larceny- Theft

Part II Offenses

Child- Neglect	1	200. Offenses Against Family and Children
Child- Endangerment	1	200. Offenses Against Family and Children
Child- Luring	1	200. Offenses Against Family and Children
Criminal Mischief- Business	2	140. Vandalism
Criminal Mischief- General	3	140. Vandalism
Criminal Mischief- Residential	9	140. Vandalism
Disorderly Conduct	17	240. Disorderly Conduct
Domestic- Physical	10	260. All Other Offenses
Domestic- Verbal	28	260. All Other Offenses
Drug Laws- General	6	180.18H Drug Abuse- Other
DUI- Over Legal Age	5	210. Driving Under the Influence
Fraud- General	42	110. Fraud
Harassment- Communications	9	240. Disorderly Conduct
Harassment- General	22	240. Disorderly Conduct

Crime	Amount	Classification on UCR Return A
Harassment- Terroristic Threats	5	240. Disorderly Conduct
MVA- DUI	4	210. Driving Under the Influence
Sex Crimes- Indecent Exposure	2	170. Sex Offenses (Except 02 & 160)
Sex Crimes- Sexual Assault	1	170. Sex Offenses (Except 02 & 160)
Theft- Identity	2	110. Fraud
Trespass- Business	3	260. All Other Offenses
Trespass- Residence	9	260. All Other Offenses
Weapon Violation- Firearm	1	150. Weapons, Carrying, Possess, etc
Weapon Violation- Knife	1	150. Weapons, Carrying, Possess, etc

West Deer Township Police Department Calls For Service Activity Report

This report lists all Calls For Service within a given time period. **QUARTERLY**

Report Start Date: 1/1/2021 Report End Date: 6/30/2021

Calls For Service:

911 HANG UP - GENERAL	4
ABANDON VEHICLE - PUBLIC PROPERTY	2
ALARM ACTIVATION - BUSINESS	6
ALARM ACTIVATION - BUSSINESS/FALSE	23
ALARM ACTIVATION - CO2	5
ALARM ACTIVATION - FIRE	1
ALARM ACTIVATION - FIRE / FALSE	8
ALARM ACTIVATION - MEDICAL	12
ALARM ACTIVATION - RESIDENTIAL	6
ALARM ACTIVATION - RESIDENTL/FALSE	27
ANIMAL - BITE	5
ANIMAL - COMPLAINT	55
ANIMAL - CRUELTY	1
ASSAULT - FIREARM	1
ASSAULT - OFFICER	1
ASSAULT - STRONG ARM	6
ASSAULT - WEAPON	1
ASSIST - EMS	185
ASSIST - EMS - WORKPLACE	1
ASSIST - EMS (AED USED)	2
ASSIST - EMS (DOA)	12
ASSIST - EMS (NARCAN)	5
ASSIST - OTHER	11
ASSIST - POLICE	53
ASSIST - RESIDENT	17
ASSIST - WELFARE CHECK	63
ASSIST- EMS (OVERDOSE)	1
BURGLARY - ATTEMPT (RESIDENTIAL)	1
BURGLARY - FORCE (RESIDENTIAL)	2
BURGLARY - NO FORCE (RESIDENTIAL)	1
CHILD - CHILD LINE REPORTS	12
CHILD - ENDANGERMENT	1
CHILD - LURING	1
CHILD - NEGLECT	1
CIVIL - CHILD CUSTODY	13
CIVIL - COMPLAINT	11
CIVIL - LANDLORD TENANT	1
CIVIL - NEIGHBOR DISPUTE	14
COURT - MAGISTRATE	6
COURT - WARRANT SERVICE	12
CRIMINAL MISCHIEF - BUSINESS	2
CRIMINAL MISCHIEF - GENERAL	3
CRIMINAL MISCHIEF - RESIDENTIAL	9
DISABLED VEHICLE - GENERAL	15

Calls For Service:

DISORDERLY CONDUCT - GENERAL	17
DOMESTIC - PHYSICAL	10
DOMESTIC - VERBAL	28
DRUG LAWS - GENERAL	6
DUI - OVER LEGAL AGE	5
ESCORT - FUNERAL	1
ESCORT - VEHICLE	2
FIRE - BRUSH	9
FIRE - BURNING COMPLAINT	6
FIRE - OTHER	5
FIRE - STRUCTURE (BUSINESS)	3
FIRE - STRUCTURE (RESIDENCE)	3
FIRE - VEHICLE	3
FRAUD - GENERAL	42
HARASSMENT - COMMUNICATIONS	9
HARASSMENT - GENERAL	22
HARASSMENT - TERRORISTIC THREATS	5
HAZARDOUS CONDITION - FLOODING	3
HAZARDOUS CONDITION - ROAD HAZARD	36
HAZARDOUS CONDITION - TREE DOWN	12
HAZARDOUS CONDITION - UTILITY COMP	9
HAZARDOUS CONDITION - WIRE DOWN	11
HUNTING COMPLAINT - GENERAL	2
LIQUOR LAWS - UNDER AGE DRINKING	1
LOCAL ORDINANCE - DUMPING	3
MENTAL COMMITMENT - INVOLUNTARY	7
MENTAL COMMITMENT - VOLUNTARY	4
MISSING PERSON - ADULT FEMALE	1
MISSING PERSON - ADULT MALE	1
MVA - DU	4
MVA - FATAL	1
MVA - LEAVING THE SCENE	13
MVA - NON REPORTABLE	26
MVA - PRIVATE PROPERTY	6
MVA - REPORTABLE	18
NOISE COMPLAINT - BUSINESS	4
NOISE COMPLAINT - RESIDENTIAL	26
NOT ASSIGNED	3
PARKING COMPLAINT - RESIDENTIAL	10
PATROL - GENERAL	700
PFA - SERVICE	7
PHONE CALLS - GENERAL	65
POLICE INFORMATION - FOLLOW UP INVEST	29
POLICE INFORMATION - GENERAL	109
PREMISES CHECK - BUSINESS	5
PREMISES CHECK - RESIDENTIAL	2
PROPERTY - FOUND	4
PROPERTY - LOST	3
RUNAWAY - JUVENILE MALE	1
SEX CRIMES - INDECENT EXPOSURE	2
SEX CRIMES - SEXUAL ASSAULT	1
SOLICITATION COMPLAINT - GENERAL	3

Calls For Service:

SPECIAL DETAIL - ADMINISTRATIVE -----	110
SPECIAL DETAIL - CHILD SEAT INSTALLATION -----	1
SPECIAL DETAIL - DIRECT TRAFFIC -----	2
SPECIAL DETAIL - FINGERPRINT RESIDENT -----	3
SPECIAL DETAIL - OTHER / MISC. -----	14
SPECIAL DETAIL - PATROL -----	1
SPECIAL DETAIL - PUBLIC RELATIONS -----	4
SPECIAL DETAIL - SECURITY -----	3
SRO DETAIL - ASSIST ADMINISTRATOR -----	30
SRO DETAIL - ASSIST NURSE / EMS -----	5
SRO DETAIL - ASSIST OTHER PERSON -----	1
SRO DETAIL - ASSIST STUDENT -----	10
SRO DETAIL - ASSIST TEACHER -----	13
SRO DETAIL - ATTEND MEETING -----	5
SRO DETAIL - ATTEND TRAINING -----	5
SRO DETAIL - OTHER / MISC. -----	7
SRO DETAIL - SCHOOL SAFETY DRILL -----	29
SRO DETAIL - SECURITY (CAFETERIA) -----	6
SRO DETAIL - SECURITY (GENERAL) -----	292
SRO DETAIL - SECURITY (PARKING LOT) -----	4
SRO DETAIL - STUDENT MISSING / SEARCH -----	3
SRO DETAIL - STUDENT MONITORING -----	1
SRO DETAIL - STUDENT TRANSPORT -----	2
SRO DETAIL - SUSPICIOUS INCIDENT / PERS -----	8
SUICIDE - ATTEMPT -----	2
SUICIDE - OVERDOSE -----	1
SUSPICIOUS - NOISE -----	6
SUSPICIOUS - OTHER -----	12
SUSPICIOUS - PERSON -----	22
SUSPICIOUS - VEHICLE -----	19
THEFT - BUSINESS -----	3
THEFT - FROM MOTOR VEHICLE -----	3
THEFT - IDENTITY -----	2
THEFT - OF MOTOR VEHICLE -----	1
THEFT - OTHER -----	5
THEFT - RESIDENTIAL -----	5
THEFT - UNAUTHORIZED USE OF VEHICLE -----	1
TRAFFIC - CLICK IT OR TICKET -----	5
TRAFFIC - COMPLAINT -----	53
TRAFFIC - DETAIL -----	79
TRAFFIC - RADAR SPEED SIGN -----	11
TRAFFIC - ROAD RAGE -----	1
TRAFFIC - STOP -----	89
TRESPASS - BUSINESS -----	3
TRESPASS - RESIDENCE -----	9
WEAPON VIOLATION - FIREARM -----	1
WEAPON VIOLATION - KNIFE -----	1

TOTAL CALLS FOR SERVICE: 2,820

West Deer Township Police Department Total Arrest Report

This report lists all adult and juvenile arrests made within a given time period.
(Note: This report only includes Misdemeanor and Felony arrests.)

Report Start Date: 6/1/2021

Report End Date: 6/30/2021

ARREST DATE	D I #	SIGNAL CODE	JUVENILE ARREST
6/6/2021	20210293	DOMESTIC - PHYSICAL	
6/8/2021	20210299	DRUG LAWS - GENERAL	
6/13/2021	20210314	CHILD - ENDANGERMENT	
6/13/2021	20210314	CHILD - ENDANGERMENT	
6/22/2021	20210334	DUI - OVER LEGAL AGE	
6/25/2021	20210344	DUI - OVER LEGAL AGE	

TOTAL ARRESTS: 6

TOTAL ADULT ARRESTS: _____

TOTAL JUV. ARRESTS: _____

RECEIVED
JUN 18 2021
WEST DEER
TOWNSHIP POLICE

appear now,
I thank you so much for
removing the snake from
my home. you can't
imagine how much I
appreciated you coming.
Really!!! you can't imagine
I am deathly afraid of snake
I had one in my last house
and that is why I moved.

you are my hero.
I appreciate all you and
all the police do for our
community. God Bless +

keep you safe
★ Sandra Rowalski ★
406 Duke Court



Five Parkway Center
Pittsburgh, PA 15220

1.877.25.VITAL
vitalant.org

June 14, 2021

RECEIVED

Jennifer Borcykz
Community- West Deer Township
109 E Union Road
Cheswick, PA 15024

JUN 18 2021

WEST DEER
TOWNSHIP POLICE

You are awesome!

Dear Jennifer,

On behalf of all the patients in area hospitals whose lives you helped save, thank you for hosting a successful blood drive.

We at Vitalant realize how much time and effort goes into planning a blood drive, and we appreciate your dedication and hard work. As a direct result of your efforts, 16 individuals registered to donate, and Vitalant collected 16 blood products. These blood products will help critically ill newborn babies, patients being treated for cancer, those suffering from traumatic injuries, and many many others.

Please share our gratitude with those who so generously donated blood, your blood drive planning team, and everyone else who played a role in transforming lives.

I look forward to working with you again at our next blood drive on October 14, 2021.

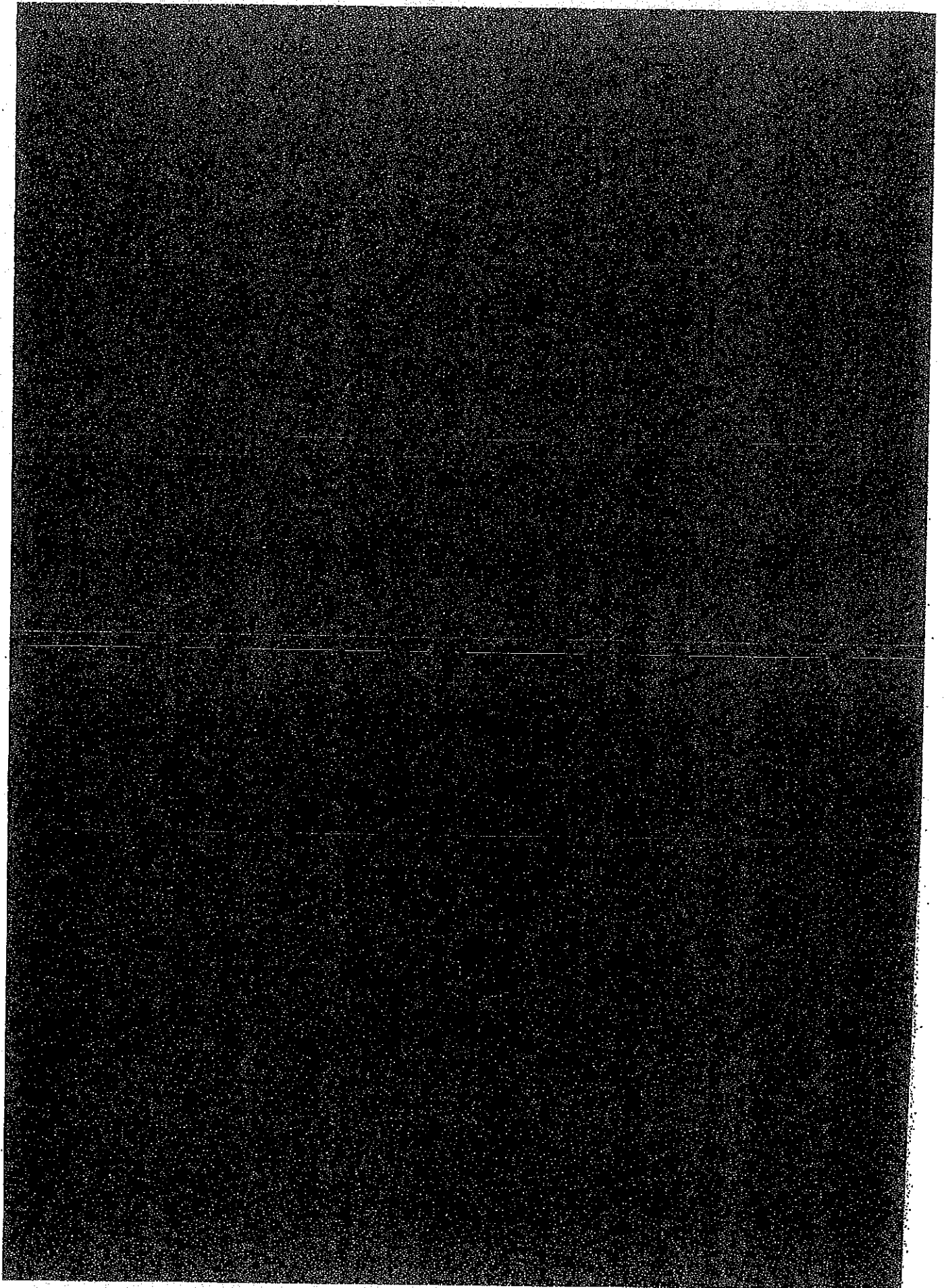
Sincerely,

A handwritten signature in black ink that reads "Cyndi Funk".

Cyndi Funk
Account Manager
(412) 477-2957
cfunk@itxm.org

Add a little awe to your day,
and someone's life

vitalant. The Vitalant logo graphic, a stylized bird or leaf shape, is positioned to the right of the word "vitalant." in the footer.



PUBLIC WORKS FOREMAN'S REPORT

ATTACHED IS THE PUBLIC WORKS FOREMAN'S REPORT.

ARE THERE ARE ANY QUESTIONS REGARDING THE PUBLIC WORKS FOREMAN'S REPORT?

2021
MONTHLY REPORT FOR JUNE
PUBLIC WORKS DEPARTMENT

ROADS

- Unclog pipe and clean catch basin on Beacom.
- Install 160' of 15" pipe in Fawn Haven.
- Install 400' of 12" pipe on Martin Road.
- Replace catch basin and berm part of Martin Road.
- Install 160' of 6" French drain pipe in Grouse Run.
- Replace 4 & repair 2 catch basins in Grouse Run.
- Install 190' of 12" pipe and 2 catch basins on Monier Road.
- Install 200' of 6" French drain pipe on Monier Road.

TRUCKS & EQUIPMENT

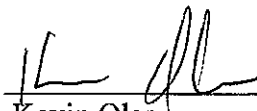
- Clean & grease trucks & equipment.
- Repair leaking hydraulic line on skid steer.
- Repair tire on air compressor.

MISCELLANEOUS

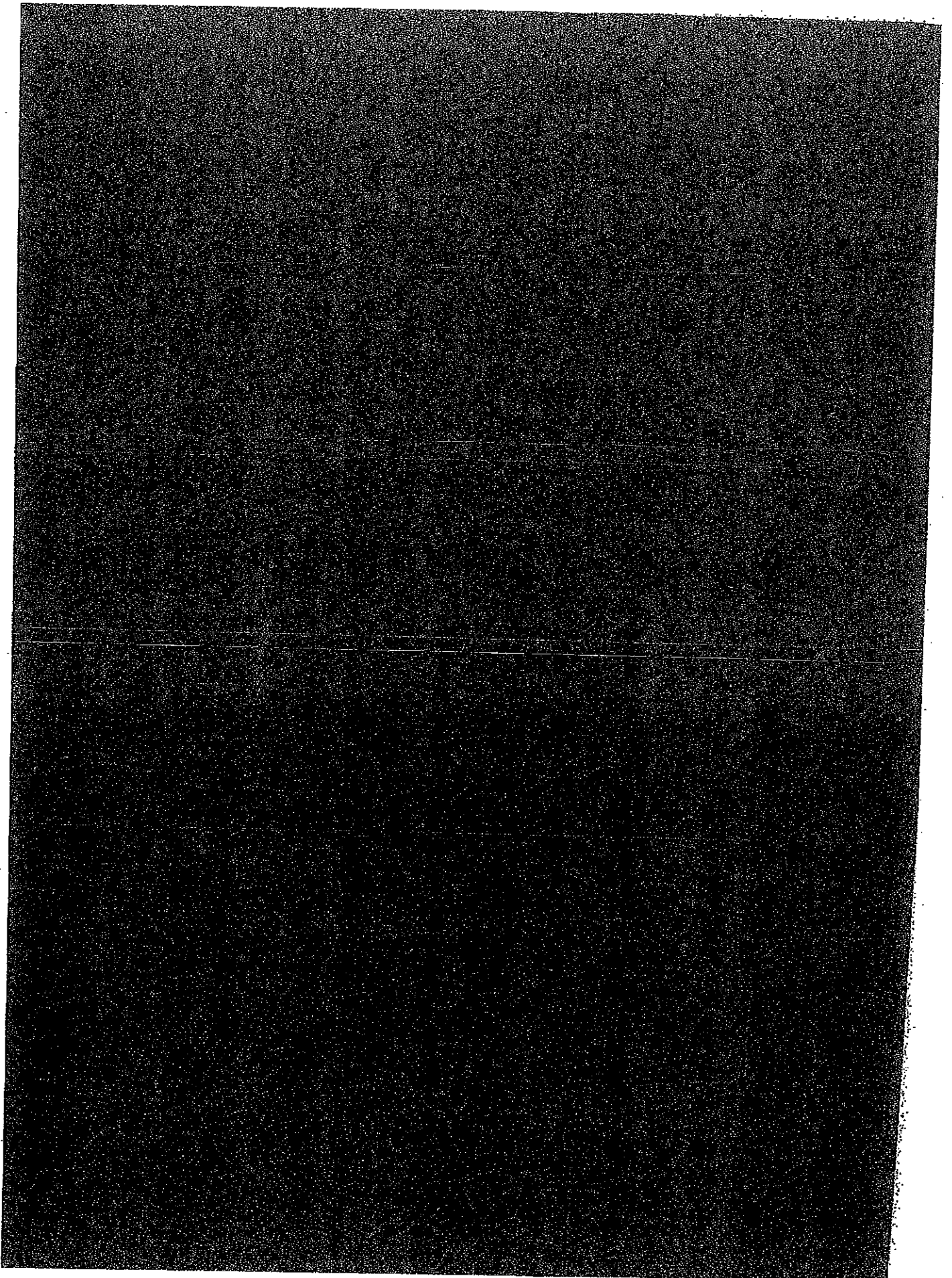
- Replace lights at pavilion.
- Remove branches from stop signs on W Starz & East Union Roads.
- Clean catch basin per complaint.
- Train summer help.
- Spread stone around concession stand.
- Repair yard at 3430 E. Stag Drive.
- Clean up of logs & brush around concession stand.
- Work on alley in Russellton after storm.
- Clean up dump for stone to be stock piled for paving.
- Install new operating system for fuel system.
- Install lights for Police.
- Hang Veteran Banners.

PA1 Calls
92

OT
45 hrs


Kevin Olar

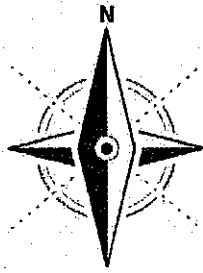
7-13-21
Date



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

ARE THERE ANY QUESTIONS REGARDING THE ENGINEER'S
REPORT?



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

JUNE 2021 ENGINEER'S REPORT
WEST DEER TOWNSHIP
Prepared July 12, 2021

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

Board of Supervisors Meeting – June 16, 2021
Planning Commission Meeting – June 24, 2021

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

Projects:

- 2021 Road Improvement Project – Bid documents and specifications have been prepared and bids have been let for the year's road improvement project. Contracts have been awarded for the hot mix asphalt, cold mix asphalt and bituminous seal coat projects with Youngblood Paving. The bituminous seal coat contract has been completed. The hot mix asphalt work is scheduled to begin on July 16, 2021. Cold mix asphalt work is planned for September.

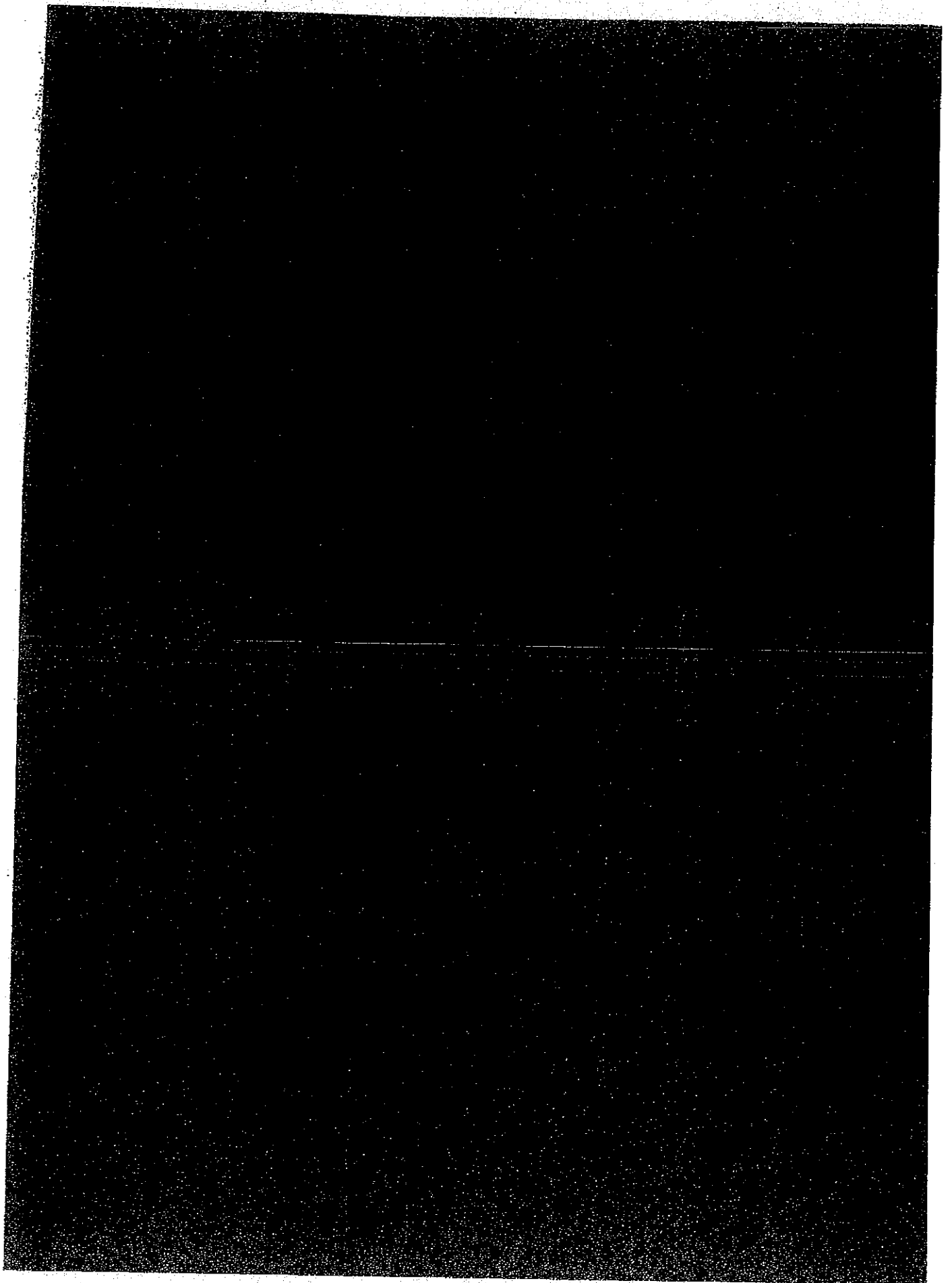
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- Leto and Dionysus Well Pads – Additional reviews of these conditional use and land development applications were performed and review letters were issued to the Township on May 21, 2021.
- Elevated Properties – A review of the conditional use and land development plan applications for a communication tower was performed and a review letter was issued to the Township on June 24, 2021.

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer

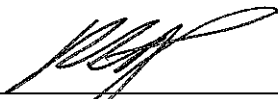


BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

ATTACHED IS THE BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

1. Issued 25 Occupancy Permits.
2. Issued 25 Building Permits.
3. Performed 80 site inspections
4. See attached Project Status report.
5. Planning commission meeting was held.
 - a. Recommended approval of Eastview Farms Final subdivision with the following conditions:
 - i. Address and meet all requirements/ comments on Mr. Shoup's letter dated June 23, 2021.
 - ii. Procure sewage facility planning module.
 - b. The proposed cell tower at Blue Row was tabled until further plan details are supplied.
 - c. The proposed Olympus gas well pad conditional use for the Leto location recommendation motion failed with a 2-2 tie vote. The failed recommendation proposed 51 conditions which are attached in the Planning Commission minutes for June 24, 2021.
 - d. Recommended approval for the Olympus gas well pad conditional use Dionysus location with 54 conditions which are attached in the Planning Commission minutes for June 24, 2021
6. No Zoning Hearing Board meeting was held but there will be public hearing July 15th for a change of use variance.
7. Initiated 10 complaint investigations.
8. Issued 5 notices of violation.
9. Attended court hearings for 19 citations.



William Payne

**West Deer Township
Occupancy Permit Report**

June 2021

Permit Date	Permit Number	Lot/Block	Applicant Name	Street Address	Use	New Construction
06/01/2021	O21-096	1510-R-366	Thomas J. Nagy, Karen A. Nagy, & Brian J. Koble	232 Mountain View Rd.	Single Family Home	No
06/01/2021	O21-097	1356-D-268	Michael E. Link & Brittany C. Guerriero	3422 E STAG DR	Single Family Home	No
06/01/2021	O21-098	1511-J-326	Scott T. Miller & Christine L. Jankowski	111 REAGHARD DR	Single Family Home	No
06/01/2021	O21-099	1669-J-077	Pittsburgh Cash Home Buyers, LLC	244 ORCHARD ST	Single Family Home	No
06/02/2021	O21-100	1667-B-187	Todd A. Johnson II and Laura E. Johnson	303 MCINTYRE RD	Single Family Home	No
06/03/2021	O21-101	1217-H-82	Morgan A. Brun	760 RICH HILL RD		
06/03/2021	O21-102	2011-E-85-1145	Michael J. and Mary A. Weber	1145 LINKS WAY	Single Family Home	No
06/04/2021	O21-103	1356-S-273	Fogg Family Revocable Living Trust	5243 MIDDLE RD.	Single Family Home	No
06/11/2021	O21-104	1511-K-258	Geraldine L. and Daniel T. Loughlin	31 IDEAL AVE	Single Family Home	No
06/11/2021	O21-105	1218-M-176	All Star Development Corporation	1157-1159 EISENHOWER DR	Duplex/Carriage House	No
06/17/2021	O21-106	1508-A-78-A	Margaret Gartner	954 COPPER CREEK TRAIL	Single Family Home	Yes

**West Deer Township
Occupancy Permit Report
June 2021**

06/22/2021	O21-107	1508-S-50	Joshua J. Poponick	4361 Gibsonia Road	Business	No
06/22/2021	O21-108	1839-E-256	James Queen & Lisa Gaston	181 TARENTUM CULMERVILLE	Single Family Home	No
06/23/2021	O21-109	2011-E-85- 1163	Robert Paul & Nancy Ruth Hughes	1163 LINKS WAY	Single Family Home	No
06/23/2021	O21-110	2387-S-078	Zakary and Brtttany Fedunok	1268 SAXONBURG BLVD	Single Family Home	No
06/24/2021	O21-111	1508-A-78-A	Margaret Gartner	954 COPPER CREEK TRAIL	Single Family Home	Yes
06/24/2021	O21-112	1508-A-78-B	GLASSO BUILDERS	956 COPPER CREEK TRAIL	Single Family Home	No
06/29/2021	O21-113	1510-L-252	Richard P. and Vickie A. Celender	358 WEST STARZ RD	Single Family Home	No
06/30/2021	O21-114	1079-A-394	Ismael Fernandez-Villanueva and Eileen L. Rivas-Garcia	4601 WOODLAKE DR	Single Family Home	No
06/30/2021	O21-115	1214-J-249	Damon and Michelle Perallo	3502 SUNNYVALE DR	Single Family Home	No
06/30/2021	O21-116	1214-E-3	Shawn and Tina Martin	3535 CEDAR RIDGE RD	Single Family Home	No
06/30/2021	O21-117	1357-J-189	Adam M. Koneval and Rachel Kuhn	110 PARTRIDGE RUN RD	Single Family Home	No
06/30/2021	O21-118	1214-F-128	Nora Gordon and Steven Southrey	3563 CEDAR RIDGE RD	Single Family Home	No

**West Deer Township
Occupancy Permit Report**

June 2021

06/30/2021	021-119	1670-L-086	Letuan Nguyen	1404 SANDSTONE DR	Single Family Home	No
06/30/2021	021-120	1216-S-210	Jaimee M. Freyermuth	13 CHRISTINE DR	Single Family Home	No
06/30/2021	021-121	2388-J-082	Jennifer Rochkind	1242 SAXONBURG BLVD	Single Family Home	No

Total Fees Collected by Month

June- \$525

Total Fees Collected

Grand Total - \$525

**West Deer Township
Building Permit Report
June 2021**

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
06/01/2021	P21-090	Deck	ED & KRISTA KUHL	1903 SAXONBURG BLVD	1670-H-315	\$6,500.00	\$79.00
06/01/2021	P21-091	Fire Protection	BRICKYARD HOLDINGS	942 LITTLE DEER CREEK VALLEY RD.	1219-A-25	\$	\$320.00
06/02/2021	P21-092	Fitment	BRICKYARD HOLDINGS	942 LITTLE DEER CREEK VALLEY RD.	1219-A-25	\$	\$758.54
06/03/2021	P21-093	Solar Panel		3527 HUNTERTOWN RD	1214-F-119	\$24,500.00	\$425.00
06/03/2021	P21-094	Solar Panel	Martin and Alexandria Palumbo	3547 CEDAR RIDGE RD	1214-E-015	\$14,175.00	\$425.00
06/03/2021	P21-095	Deck	ALAN J & SHARON J PAWLOSKI	320 TARENTUM-CULMERVILLE	1839-S-134	\$18,000.00	\$156.00
06/03/2021	P21-096	Fence	MICHAEL & ANGELINA THOMAS	562 BAIRD FORD RD	1669-H-47	\$5,200.00	\$72.00
06/04/2021	P21-097	Single Family Dwelling	Deer Lakes MHP LLC	10 SKYLINE DR		\$55,000.00	\$323.00
06/07/2021	P21-098	Above Ground Pool	MICHAEL & LORI DUDASH	1450 SANDSTONE DR	1670-K-59	\$6,172.68	\$50.00
06/08/2021	P21-099	Deck	DAVID J & RITA B THOMPSON	13 UTLEY ST	1362-A-395	\$6,500.00	\$79.00
06/08/2021	P21-100	Fence	MARJORIE & GARY CROOKS	10 MICHAEL RD	1218-A-127	\$3,500.00	\$58.00

**West Deer Township
Building Permit Report
June 2021**

06/09/2021	P21-101	Retaining Wall	DONALD & CYNTHIA WALKER	1492 SAXONBURG BLVD	2013-C-339	\$2,600.00	\$51.00
06/10/2021	P21-102	Commercial Structure	TROCKI SERVICE STATION INC	768-762 LITTLE DEER CREEK VALLEY RD RD.	1361-H-196	\$	\$715.00
06/10/2021	P21-103	Pole Building/Barn	BRICKYARD HOLDINGS	942 LITTLE DEER CREEK VALLEY RD.	1219-A-25	\$25,000.00	\$1,070.00
06/14/2021	P21-104	Fence	Sarah M. Parrish	223 ORCHARD ST	1669-K-248	\$4,500.00	\$65.00
06/16/2021	P21-105	Antenna	EDWARD & DOROTHY BREYNAK	3819 CEDAR RIDGE RD	1080-B-24	\$15,000.00	\$350.00
06/18/2021	P21-106	Single Family Dwelling	Ryan P. and Robin L. Donovan	184 KAUFMAN RD	1669-D-262	\$229,247.00	\$463.00
06/21/2021	P21-107	Addition	Eric & Joanna Bieniek	284 WEST STARZ RD	1359-C-262	\$148,000.00	\$456.00
06/22/2021	P21-108	Fence	Jenna L. Sloan	3532 COUNTRYWOOD DR	1214-K-100	\$5,000.00	\$65.00
06/23/2021	P21-109	Grading	Shawn Drum Trucking, LLC	1336 SAXONBURG BLVD	2196-D-248	\$	\$250.00
06/23/2021	P21-110	Single Family Dwelling	Jason and John Hammerman	8 FARM LANE	1671-G-251	\$90,000.00	\$519.00
06/25/2021	P21-111	Shed	Joshua M. and Sara E. Bender	533 BENJAMIN ST	1671-B-390	\$2,500.00	\$51.00

**West Deer Township
Building Permit Report
June 2021**

06/30/2021	P21-112	Grading	60 MICHAEL RD	1218-B-186	\$	\$250.00
06/30/2021	P21-113	Addition	RONALD L & PATRICIA S JONES	4847 BAYFIELD RD	1214-K-114	\$30,000.00
06/30/2021	P21-114	Addition	James G. Smullin	2033 SAXONBURG BLVD	1511-F-381	\$58,000.00
Totals: 25						\$749,394.68

Permit Type	Count	Construction Cost	Fee Total
Above Ground Pool	1	\$6,172.68	\$50.00
Addition	3	\$236,000.00	\$2,620.31
Antenna	1	\$15,000.00	\$350.00
Commercial Structure	1	\$	\$715.00
Deck	3	\$31,000.00	\$314.00
Fence	4	\$18,200.00	\$260.00
Fire Protection	1	\$	\$320.00
Fitment	1	\$	\$758.54
Grading	2	\$	\$500.00
Pole Building/Barn	1	\$25,000.00	\$1,070.00
Retaining Wall	1	\$2,600.00	\$51.00
Shed	1	\$2,500.00	\$51.00
Single Family Dwelling	3	\$374,247.00	\$1,305.00
Solar Panel	2	\$38,675.00	\$850.00

**West Deer Township
Building Permit Report
June 2021**

Permit Status	Count	Construction Cost	Fee Total
Issued	25	\$749,394.68	\$9,214.85

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 06/01/2021 To 06/30/2021

DATE	Inspection Type	OWNER	Parcel/Owner/Address	Parcel/Address	Parcel ID	Status	Inspector
6/1/2021	Occupancy Inspection		181 Tarentum Culmerville Rd., Tarentum, PA, 15084	181 TARENTUM CULMERVILLE	1839-E-256	Completed	William Payne
6/1/2021	Occupancy Inspection		13 Christine Dr., Cheswick, PA, 15024	13 CHRISTINE DR	1216-S-210	Completed	William Payne
6/1/2021	Occupancy Inspection		1145 Links Way, Gibsonia, PA, 15044	1145 LINKS WAY	2011-E-85-1145	Passed	William Payne
6/1/2021	Occupancy Inspection		1145 Links Way, Gibsonia, PA, 15044	1145 LINKS WAY	2011-E-85-1145	Passed	William Payne
6/1/2021	Occupancy Inspection		13 Christine Dr., Cheswick, PA, 15024	13 CHRISTINE DR	1216-S-210	Completed	William Payne
6/1/2021	Occupancy Inspection		181 Tarentum Culmerville Rd., Tarentum, PA, 15084	181 TARENTUM CULMERVILLE	1839-E-256	Completed	William Payne
6/1/2021	Complaint Follow Up		210 PENN ST, 2ND FL, PITTSBURGH, PA, 15215	18 HEMLOCK ST	1668-H-322	Completed	William Payne
6/1/2021	Footer		3532 WOODLAKE DR, ALLISON PARK, PA, 15101	3532 WOODLAKE DR	1214-N-262	Passed	William Payne
6/1/2021	Complaint Follow Up		115 KAUFMAN RD, GIBSONIA, PA, 15044	115 KAUFMAN RD	1836-P-62	Completed	William Payne
6/1/2021	Final		5243 Middle Rd., Gibsonia, PA, 15044	5243 MIDDLE RD.	1356-S-273	Passed	William Payne
6/2/2021	Complaint Follow Up		2016 SAXONBURG BLVD, TARENTUM, PA, 15084	2016 SAXONBURG BLVD	1511-C-336	Completed	William Payne
6/2/2021	Floodplain		2033 Saxonburg Blvd., Tarentum, PA, 15084	2033 SAXONBURG BLVD	1511-F-381	Passed	William Payne
6/3/2021	Site Inspection		2033 Saxonburg Blvd., Tarentum, PA, 15084	2033 SAXONBURG BLVD	1511-F-381	Completed	William Payne
6/3/2021	Drywall		954 Copper Creek trail, Gibsonia, PA, 15044	954 COPPER CREEK TRAIL	1508-A-78-A	Passed	William Payne
6/3/2021	Footer		Gibsonia Road, Gibsonia, PA, 15044	STATE ROUTE 910	1508-N-288	Passed	William Payne
6/3/2021	Drywall		4201 COHASSET LN, ALLISON PARK, PA, 15101	956 COPPER CREEK TRAIL	1508-A-78-B	Passed	William Payne
6/4/2021	Site Inspection		2033 Saxonburg Blvd., Tarentum, PA, 15084	2033 SAXONBURG BLVD	1511-F-381	Completed	William Payne
6/4/2021	Electrical/Plumbing		5243 Middle Rd., Gibsonia, PA, 15044	5243 MIDDLE RD.	1356-S-273	Passed	William Payne
6/4/2021	Footer		5243 Middle Rd., Gibsonia, PA, 15044	5243 MIDDLE RD.	1356-S-273	Passed	William Payne
6/4/2021	Complaint Follow Up		164 East Union Rd., Cheswick, PA, 15024	6 HEMLOCK ST	1668-H-304	Completed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 06/01/2021 To 06/30/2021

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner (Mailing)	Legal Address	Parcel ID	Status	Inspector
6/4/2021	Complaint Follow Up		204 GOLF VIEW DR. #193, MONACA, PA, 15061	157 OAK RD	1509-A-135	Completed	William Payne
6/4/2021	Complaint Follow Up		420 STAG HORN DR., WEXFORD, PA, 15090	25 RIDGE DR	1511-K-215	Completed	William Payne
6/7/2021	Occupancy Inspection		31 Ideal Dr., Cheswick, PA, 15024	31 IDEAL AVE	1511-K-258	Completed	William Payne
6/7/2021	Site Inspection		PO BOX 104, CURTISVILLE, PA, 15032	83 FORD ST	1671-B-115	Completed	William Payne
6/7/2021	Complaint Follow Up		164 East Union Rd., Cheswick, PA, 15024	6 HEMLOCK ST	1668-H-304	Completed	William Payne
6/7/2021	Occupancy Inspection		31 Ideal Dr., Cheswick, PA, 15024	31 IDEAL AVE	1511-K-258	Completed	William Payne
6/7/2021	Footer		555 VALENCIA RD., MARS, PA, 16046	1903 SAXONBURG BLVD	1670-H-315	Passed	William Payne
6/7/2021	Footer		120 Broadstone Dr., Mars, PA, 16046	131 SPRUCE ST.	1668-S-271	Passed	William Payne
6/8/2021	Final		54 HUNTER RD, GIBSONIA, PA, 15044	54 HUNTER RD	2010-E-318	Open	
6/8/2021	Framing		54 HUNTER RD, GIBSONIA, PA, 15044	54 HUNTER RD	2010-E-318	Open	
6/8/2021	Occupancy Inspection		3563 Cedar Ridge Rd., Allison Park, PA, 15101	3563 CEDAR RIDGE RD	1214-F-128	Completed	William Payne
6/8/2021	Occupancy Inspection		1157-1159 Eisenhower Dr., Russellton, PA, 15076	1157-1159 EISENHOWER DR	1218-M-176	Completed	William Payne
6/8/2021	Complaint Follow Up		, BAIRD FORD, PA, 15006	275 OAK RD	1668-R-164	Completed	William Payne
6/8/2021	Footer		2033 Saxonburg Blvd., Tarentum, PA, 15084	2033 SAXONBURG BLVD	1511-F-381	Passed	William Payne
6/8/2021	Holding Tank Inspection		109 EAST UNION RD., CHESWICK, PA, 15024	21 BAIRD FORD PARK RD.	1669-M-66	Completed	William Payne
6/8/2021	Occupancy Inspection		1157-1159 Eisenhower Dr., Russellton, PA, 15076	1157-1159 EISENHOWER DR	1218-M-176	Completed	William Payne
6/8/2021	Occupancy Inspection		3563 Cedar Ridge Rd., Allison Park, PA, 15101	3563 CEDAR RIDGE RD	1214-F-128	Completed	William Payne
6/9/2021	Framing		555 VALENCIA RD., MARS, PA, 16046	1903 SAXONBURG BLVD	1670-H-315	Passed	William Payne
6/10/2021	Framing		555 VALENCIA RD., MARS, PA, 16046	1903 SAXONBURG BLVD	1670-H-315	Passed	William Payne
6/10/2021	Framing		555 VALENCIA RD., MARS, PA, 16046	1903 SAXONBURG BLVD	1670-H-315	Failed	William Payne
6/11/2021	Occupancy Inspection		358 West Starz Rd., Gibsonia, PA, 15044	358 WEST STARZ RD	1510-L-252	Completed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 06/01/2021 To 06/30/2021

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner (Mailings)	Legal Address	Parcel ID	Status	Inspector
6/11/2021	Occupancy Inspection		358 West Starz Rd., Gibsonia, PA, 15044	358 WEST STARZ RD	1510-L-252	Completed	William Payne
6/11/2021	Complaint Follow Up		433 WEST STARZ RD, GIBSONIA, PA, 15044	433 WEST STARZ RD	1510-H-318	Passed	William Payne
6/11/2021	Complaint Follow Up		1112 WAMPUM RD., ELLWOOD CITY, PA, 16117	1502 Saxonburg Blvd.	2013-G-266	Passed	William Payne
6/11/2021	Footer		320 TARENTUM- CULMERVILLE, TARENTUM, PA, 15084	320 TARENTUM- CULMERVILLE	1839-S-134	Passed	William Payne
6/14/2021	Site Inspection		13 UTLEY ST, RUSSELLTON, PA, 15076	13 UTLEY ST	1362-A-395	Completed	William Payne
6/14/2021	Framing		320 TARENTUM- CULMERVILLE, TARENTUM, PA, 15084	320 TARENTUM- CULMERVILLE	1839-S-134	Passed	William Payne
6/15/2021	Occupancy Inspection		4601 Woodlake Dr., Allison Park, PA 15101, , ,	4601 WOODLAKE DR	1079-A-394	Completed	William Payne
6/15/2021	Occupancy Inspection		255 Mountainview Rd., Gibsonia, PA, 15044	255 MOUNTAINVIEW RD	1510-P-251	Completed	William Payne
6/15/2021	Occupancy Inspection		255 Mountainview Rd., Gibsonia, PA, 15044	255 MOUNTAINVIEW RD	1510-P-251	Completed	William Payne
6/15/2021	Occupancy Inspection		4601 Woodlake Dr., Allison Park, PA 15101, , ,	4601 WOODLAKE DR	1079-A-394	Completed	William Payne
6/15/2021	Complaint Follow Up		129 MILLERSTOWN CULMERVILLE RD, TARENTUM, PA, 15084	129 MILLERSTOWN CULMERVILLE RD	2014-K-326	Completed	William Payne
6/15/2021	Framing		320 TARENTUM- CULMERVILLE, TARENTUM, PA, 15084	320 TARENTUM- CULMERVILLE	1839-S-134	Passed	William Payne
6/16/2021	Foundation		2033 Saxonburg Blvd., Tarentum, PA, 15084	2033 SAXONBURG BLVD	1511-F-381	Passed	William Payne
6/16/2021	Framing		13 UTLEY ST, RUSSELLTON, PA, 15076	13 UTLEY ST	1362-A-395	Passed	William Payne
6/17/2021	Occupancy Inspection		48 QSI LN, ALLISON PARK, PA, 15101	48 QSI LN	1215-F-210	Completed	William Payne
6/17/2021	Occupancy Inspection		48 QSI Lane, Allison Park, PA, 15101	48 QSI LN	1215-F-210	Completed	William Payne
6/18/2021	Occupancy Inspection		4829 BAYFIELD RD, ALLISON PARK, PA, 15101	4829 BAYFIELD RD	1214-P-132	Completed	William Payne
6/21/2021	Occupancy Inspection		5060 BAKERSTOWN CULMERVILLE RD, TARENTUM, PA, 15084	5060 BAKERSTOWN CULMERVILLE RD	2013-B-95	Completed	William Payne
6/21/2021	Final		954 Copper Creek trail, Gibsonia, PA, 15044	954 COPPER CREEK TRAIL	1508-A-78-A	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 06/01/2021 To 06/30/2021

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
6/21/2021	Electrical/Plumbing		954 Copper Creek trail, Gibsonia, PA, 15044	954 COPPER CREEK TRAIL	1508-A-78-A	Passed	William Payne
6/21/2021	Floodplain		4201 COHASSET LN, ALLISON PARK, PA, 15101	956 COPPER CREEK TRAIL	1508-A-78-B	Passed	William Payne
6/21/2021	Floodplain		954 Copper Creek trail, Gibsonia, PA, 15044	954 COPPER CREEK TRAIL	1508-A-78-A	Passed	William Payne
6/21/2021	Final		4201 COHASSET LN, ALLISON PARK, PA, 15101	956 COPPER CREEK TRAIL	1508-A-78-B	Passed	William Payne
6/21/2021	Electrical/Plumbing		4201 COHASSET LN, ALLISON PARK, PA, 15101	956 COPPER CREEK TRAIL	1508-A-78-B	Passed	William Payne
6/22/2021	Final		555 VALENCIA RD., MARS, PA, 16046	1903 SAXONBURG BLVD	1670-H-315	Passed	William Payne
6/22/2021	Foundation		2033 Saxonburg Blvd., Tarentum, PA, 15084	2033 SAXONBURG BLVD	1511-F-381	Passed	William Payne
6/22/2021	Occupancy Inspection		4361 Gibsonia Rd., Gibsonia, PA, 15044	4361 Gibsonia Road	1508-S-50	Completed	William Payne
6/22/2021	Site Inspection		308 FORESTWOOD DR., GIBSONIA, PA, 15044	445 BAIRDFORD RD	1669-J-205	Completed	William Payne
6/23/2021	Occupancy Inspection		1163 Links Way, Gibsonia, PA, 15044	1163 LINKS WAY	2011-E-85-1163	Completed	William Payne
6/23/2021	Occupancy Inspection		3502 Sunnyvale Dr., Allison Park, PA, 15101	3502 SUNNYVALE DR	1214-J-249	Completed	William Payne
6/23/2021	Occupancy Inspection		3502 Sunnyvale Dr., Allison Park, PA, 15101	3502 SUNNYVALE DR	1214-J-249	Completed	William Payne
6/23/2021	Occupancy Inspection		1163 Links Way, Gibsonia, PA, 15044	1163 LINKS WAY	2011-E-85-1163	Completed	William Payne
6/24/2021	Final		13 UTLEY ST, RUSSELLTON, PA, 15076	13 UTLEY ST	1362-A-395	Passed	William Payne
6/24/2021	Framing		469 BAIRDFORD RD, BAIRDFORD, PA, 15006	469 BAIRDFORD RD	1669-F-82	Passed	William Payne
6/24/2021	Occupancy Inspection		3133 Henrich Farm Lane, Allison Park, PA, 15101	4360 GIBSONIA RD	1357-C-128	Completed	William Payne
6/24/2021	Occupancy Inspection		19 OLD SAXONBURG BLVD., TARENTUM, PA, 15084	19 OLD SAXONBURG BLVD	1838-N-033	Completed	William Payne
6/25/2021	Occupancy Inspection		1242 Saxonburg Blvd., Tarentum, PA, 15084	1242 SAXONBURG BLVD	2388-J-082	Completed	William Payne
6/25/2021	Occupancy Inspection		1242 Saxonburg Blvd., Tarentum, PA, 15084	1242 SAXONBURG BLVD	2388-J-082	Completed	William Payne
6/28/2021	Complaint Follow Up		3559 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3559 CEDAR RIDGE RD	1214-F-124	Completed	William Payne
6/28/2021	Footer		8 Farm Lane, Tarentum, PA, 15084	8 FARM LANE	1671-G-251	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 06/01/2021 To 06/30/2021

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
6/28/2021	Floodplain		8 Farm Lane, Tarentum, PA, 15084	8 FARM LANE	1671-G-251	Passed	William Payne
6/28/2021	Footer		284 West Starz Road, Cheswick, PA, 15024	284 WEST STARZ RD	1359-C-262	Passed	William Payne
6/28/2021	Occupancy Inspection		1404 Sandstone Dr., Tarentum, PA, 15084	1404 SANDSTONE DR	1670-L-086	Completed	William Payne
6/28/2021	Occupancy Inspection		110 Partridge Run Rd., Gibsonia, PA, 15044	110 PARTRIDGE RUN RD	1357-J-189	Completed	William Payne
6/28/2021	Occupancy Inspection		119 ANNA DALE DR, GIBSONIA, PA, 15044	119 ANNA DALE DR	1670-B-72	Completed	William Payne
6/28/2021	Occupancy Inspection		110 Partridge Run Rd., Gibsonia, PA, 15044	110 PARTRIDGE RUN RD	1357-J-189	Completed	William Payne
6/28/2021	Occupancy Inspection		1404 Sandstone Dr., Tarentum, PA, 15084	1404 SANDSTONE DR	1670-L-086	Completed	William Payne
6/29/2021	Occupancy Inspection		257 SHAGBARK DR, CHESWICK, PA, 15024	257 SHAGBARK DR	1360-H-116	Completed	William Payne
6/29/2021	Holding Tank Inspection		109 EAST UNION RD., CHESWICK, PA, 15024	21 BAIRD FORD PARK RD.	1669-M-66	Completed	William Payne
6/29/2021	Occupancy Inspection		1007 WALNUT ST, TARENTUM, PA, 15084	1007 WALNUT ST	2197-P-343	Completed	William Payne
6/29/2021	Complaint Follow Up		198 MILLERSTOWN CULMERVILLE RD, TARENTUM, PA, 15084	198 MILLERSTOWN CULMERVILLE RD	2014-M-290	Completed	William Payne
6/29/2021	Framing		235 KAUFMAN RD, GIBSONIA, PA, 15044	235 KAUFMAN RD	1837-N-239	Passed	William Payne
6/30/2021	Footer		4847 BAYFIELD RD, ALLISON PARK, PA, 15101	4847 BAYFIELD RD	1214-K-114	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 06/01/2021 To 06/30/2021

Count by Type

Type	Count
Complaint Follow Up	13
Drywall	2
Electrical/Plumbing	3
Final	6
Floodplain	4
Footer	10
Foundation	2
Framing	9
Holding Tank Inspection	2
MS4 Inspection	1
Occupancy Inspection	23
Site Inspection	5
Total	80



PROJECT STATUS

JULY 2021

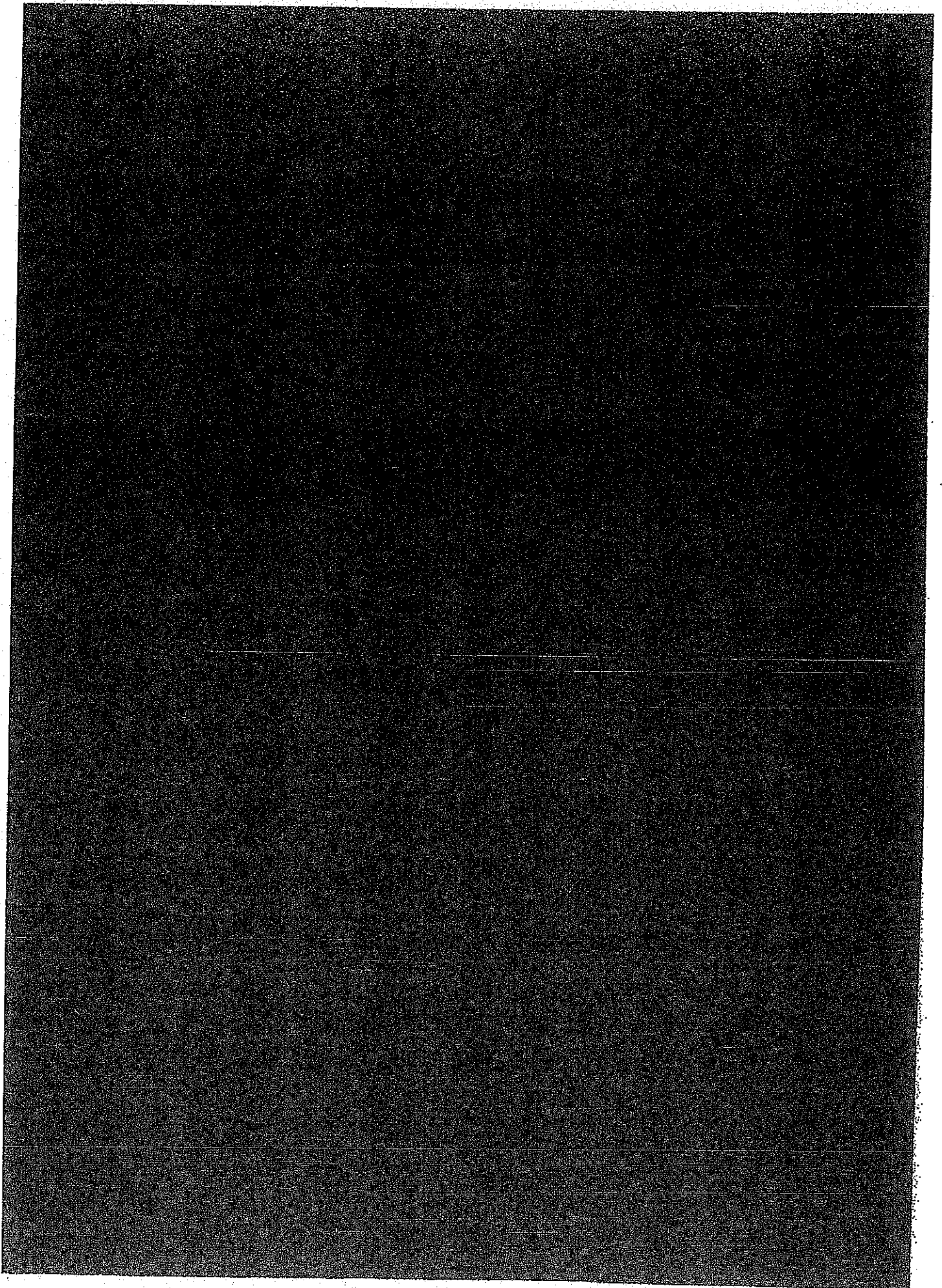
WEST DEER TOWNSHIP

PROJECT	STATUS
<p style="text-align: center;">Dionysus Gas Well</p>	<p>Olympus attended Workshop of April 22, 2021 Planning Commission meeting.</p> <p>Olympus attended Workshop of May 27, 2021 Planning Commission meeting.</p> <p>Planning Commission Recommendations for Conditional Use to Board of Supervisors 6.24.2021.</p> <p>Conditions for Land Development continued to 7.22.2021 Planning Commission Meeting</p> <p>Deadline to render decision: 9.30.2021</p> <p>Extension granted to 8.31.2021; For Public Hearing for Conditional Use.</p>
<p style="text-align: center;">Leto Gas Well</p>	<p>Olympus attended Workshop of April 22, 2021 Planning Commission meeting.</p> <p>Olympus attended Workshop of May 27, 2021 Planning Commission meeting.</p> <p>Planning Commission Recommendations for</p>

PROJECT	STATUS
	<p>Conditional Use to Board of Supervisors 6.24.2021.</p> <p>Conditions for Land Development continued to 7.22.2021 Planning Commission Meeting</p> <p>Deadline to render decision 10.31.2021.</p> <p>Extension granted to 09.31.2021; (For Public Hearing)</p>
<p>Ballfield Complex - Vrael</p>	<p>In Construction: Physical Therapy Buildout</p> <p>Permit Granted: Ice Cream Shop Buildout</p> <p>Permit Granted: Pole Building</p>
<p>McIntyre Heights</p>	<p>BOS Approved Land Development; Next Step Site Work</p>
<p>Copper Creek</p>	<p>In Construction</p>
<p>Hunt Club</p>	<p>Completed; Roads in Progress to be Taken over by Twp.</p>
<p>Oakwood Heights</p>	<p>BOS Approved Land Development: Next Step Site Work</p>

PROJECT	STATUS
Eastview Farms	<p>BOS Approved Preliminary Site Plan: Zoning Change Granted to R-1. Next step – Site Work.</p> <p>Planning Commission Recommendations for Final Subdivision to Board of Supervisors 6.24.2021.</p>
Moretti Plan of Lots No. 3	<p>Subdivision Application Approved in Planning 3.25.2021</p> <p>Board of Supervisors Approved 6.16.2021</p>
910 Flex Building	<p>Lot Line revision, Land Development Application in Planning 4.22.2021. Attended May 27, 2021 Planning Commission Meeting. Land Development Continued. Approved with Conditions 5.27.2021</p> <p>Board of Supervisors Approved 6.16.2021</p>
Leo's Landscape	In Construction
Smullen Property: Relocation of Round the Corner Restaurant	<p>Attending May 27, 2021 Planning Commission Meeting. Approved with Conditions 5.27.2021</p> <p>Board of Supervisors Approved 6.16.2021</p>

PROJECT	STATUS
Subdivision: Jeffrey Plan of Lots	<p>Attending May 27, 2021 Planning Commission Meeting. Approved with Conditions 5.27.2021 <u>Board of Supervisors 6.16.2021</u></p>
Cell Tower: 41A Blue Row: Elevated Properties	<p>Attending May 27, 2021 Planning Commission Meeting. <u>Continued to 6.24.2021 Planning Commission Meeting.</u> <u>Continued to 7.22.2021 Planning Commission Meeting.</u></p>
MS4 Stormwater Bank Restoration Project: Mish Farms	<p>Attending May 10, 2021 Planning Mtg. at Mish Farms</p>



PARKS AND RECREATION BOARD REPORT

ATTACHED IS THE PARKS AND RECREATION BOARD REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

Parks & Recreation Report

July 21, 2021

Our last meeting was June 23rd.

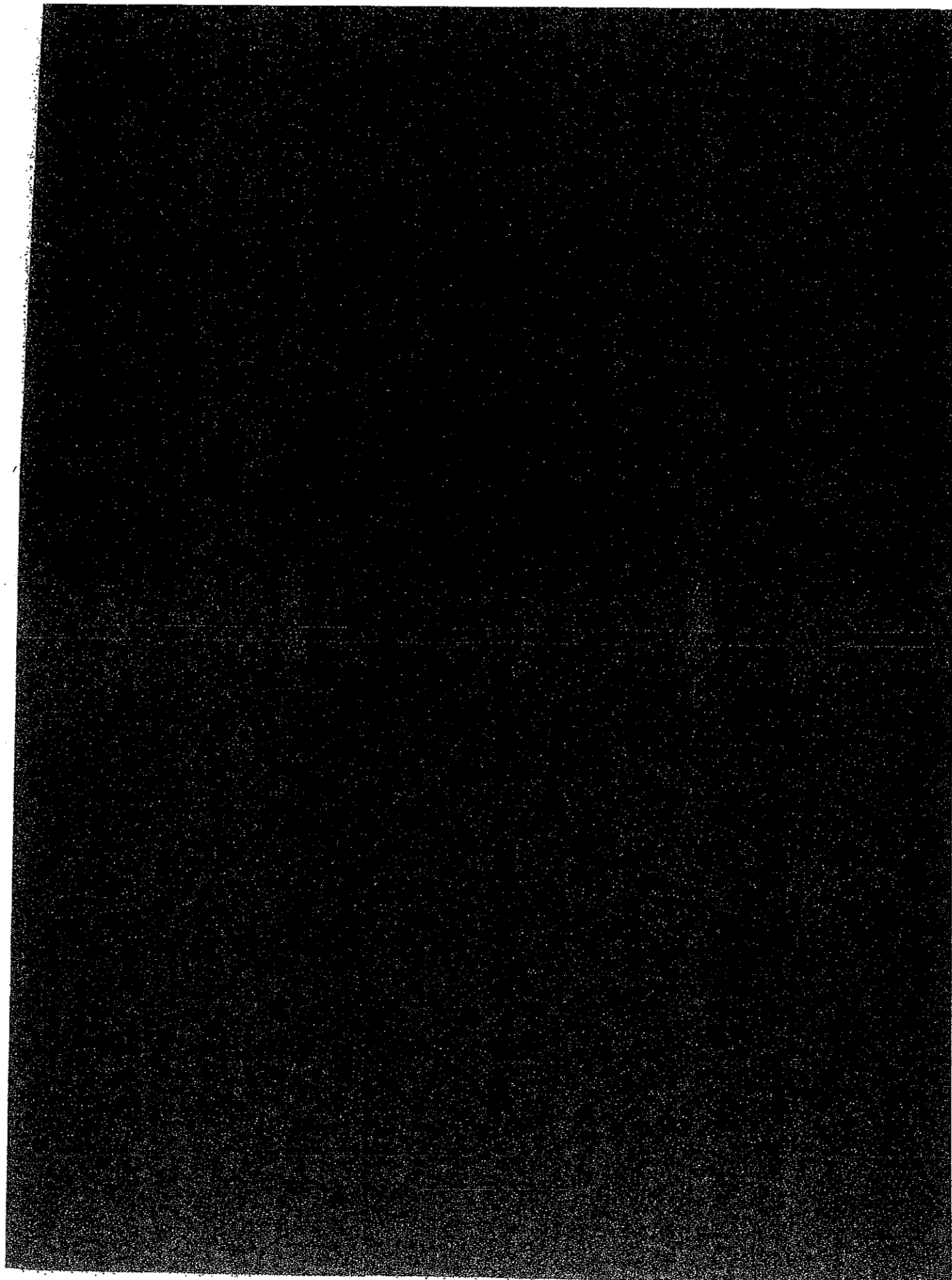
Proposed 2021 Events (hopefully more will be added and these are subject to change)

- August 20th - Movie in the Park at Bairdford Park
- August 24th - Food Truck Event at Nike Site Park
- October 16th - Fall Festival at Bairdford Park

Our next meeting is scheduled for July 28th at 7:00PM.

West Deer Township Parks & Recreation 2021 Accounting

Date	Event	Type of Payment – Reimbursable	Payee/Payer	Description	Debit	Credit	Event Budget	Event Total	% of Budget Used	Year to Date Total
3/12/21	Easter Bunny	Amy Stark	Sams Club	Candy	\$536.20		\$1,500.00	\$536.20	36%	\$536.20
5/27/21	Food Truck	Reimburse to Amy Stark	Dollar Tree	Balloons	\$13.91		\$500.00	\$13.91		\$550.11
4/28/21	Projector/BluRay	Daniel's Township CC	Best Buy	Projector and BluRay Player	\$578.99		\$700.00	\$578.99	83%	\$1,129.10
5/28/21	Movie in the Park	Amy Stark	Walmart	Movie	\$19.96		\$600.00	\$108.65	18%	\$1,237.75
6/4/21		Amy Stark	Walmart	Water	\$7.96					\$1,237.75
6/4/21		Reimburse to Amy Stark	Giant Eagle	Popcorn	\$80.73					\$1,237.75



WEST DEER #1 VFC REPORT

ATTACHED IS THE WEST DEER #1 VFC REPORT.

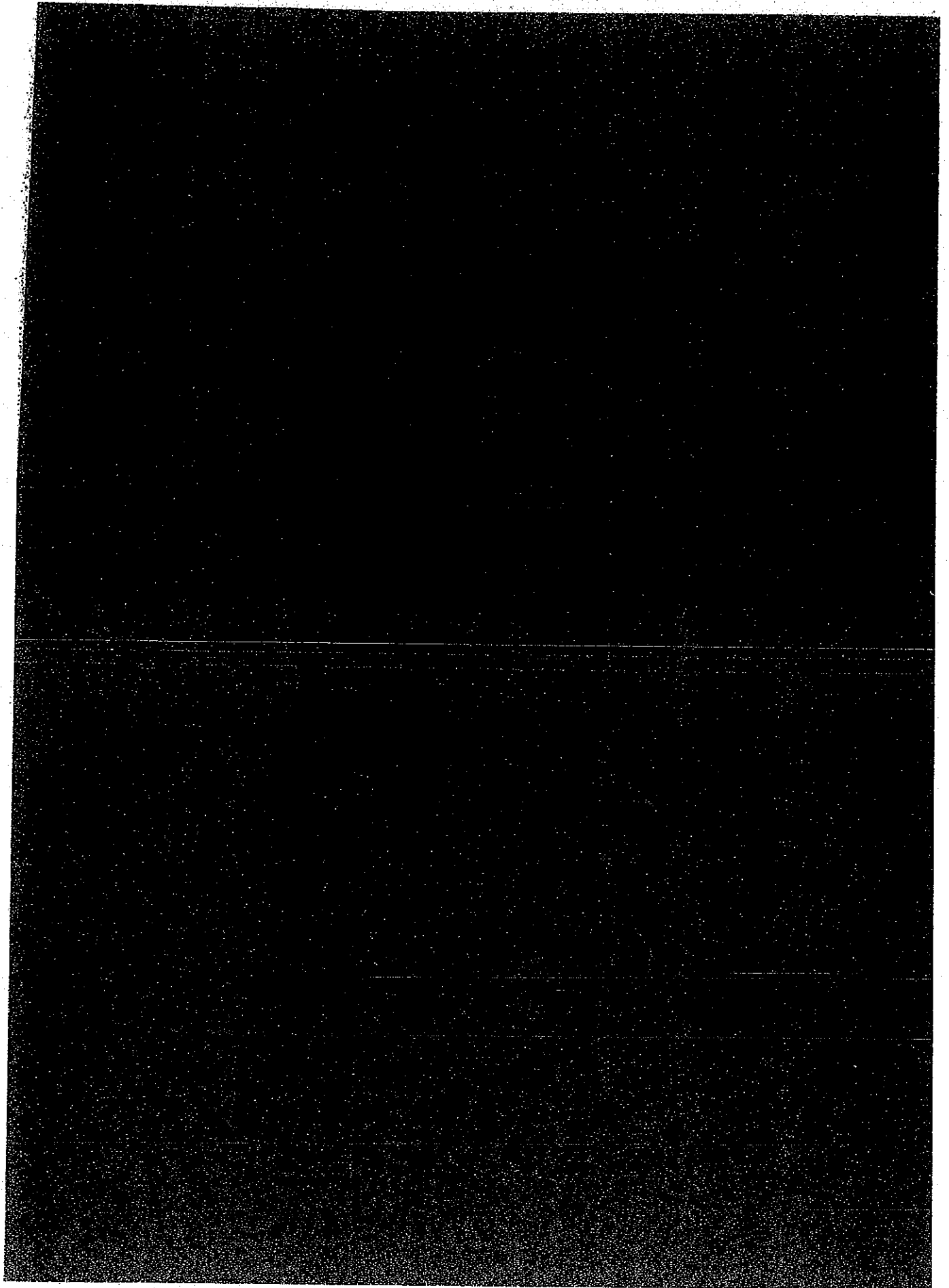
ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West Deer VFD #1 Station 288

1520 Saxonburg Blvd Tarentum PA 15084

2021 June Monthly Report

1. We had 23 calls
2. Received a brand new cascade system
3. Had 6200ft of hose tested
4. Monthly in house training & various work details
5. Took rescue truck to have emergency lighting upgraded to LED
6. Hosted a Hybrid Vehicle Rescue Class given by CCAC for all three West Deer fire companies
7. All three West Deer fire companies met at Bairdford park to practice rope training
8. We have 3 firefighters enrolled in classes at Allegheny County Fire Academy



WEST DEER #2 VFC REPORT

ATTACHED IS THE WEST DEER #2 VFC REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

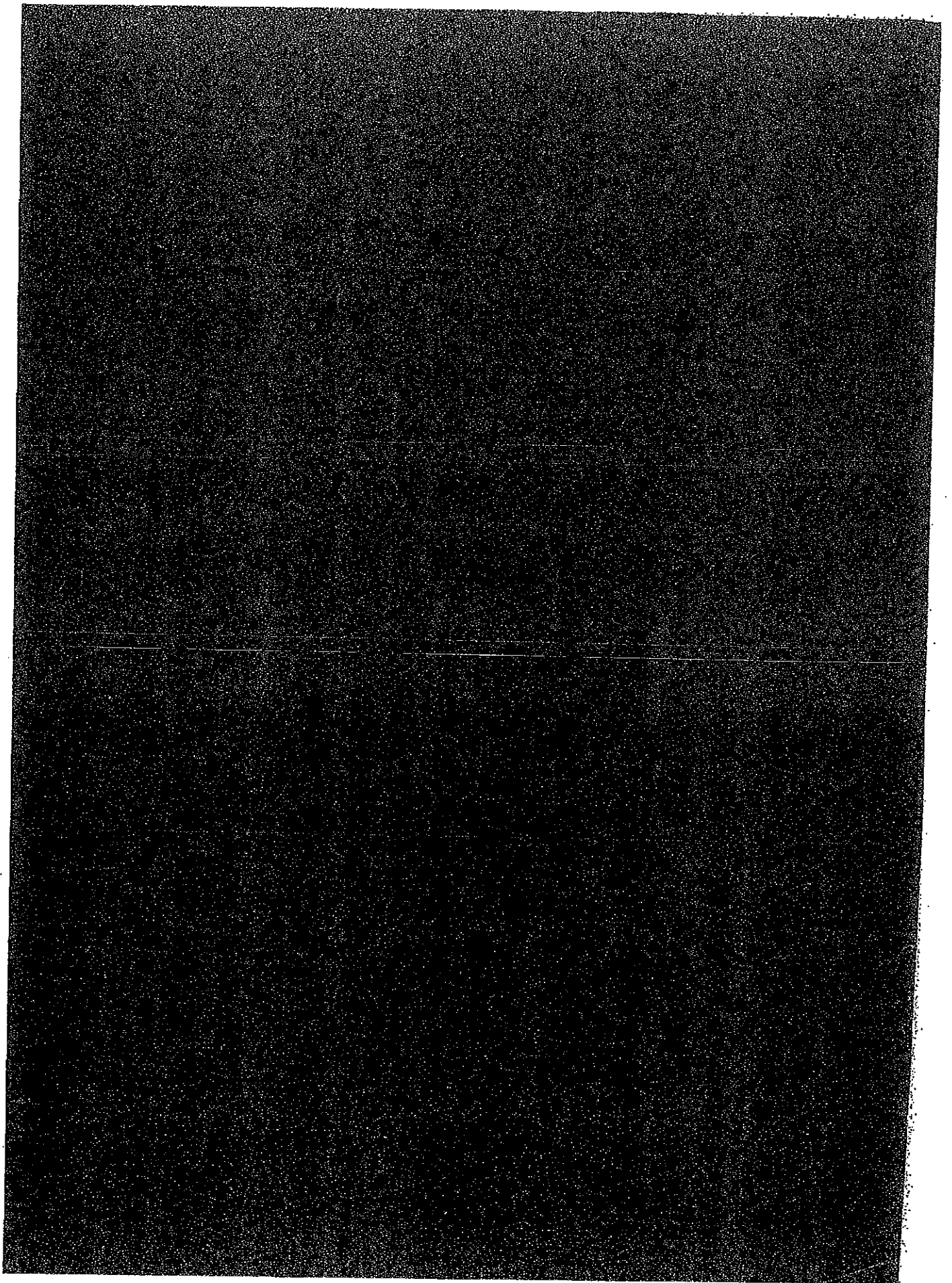
West deer #2 monthly report for June and July 2021

For the month of June we responded to 30 calls
14 false alarms (3 At the township maintains building)
6 motor vehicle crashes
6 wires down calls
2 brush/ garbage fires
2 carbon monoxide alarm

For the month of July we responded to 8 calls so far

3 false alarms
1 crash
2 wires down calls
1 co alarm
1 water condition inside a resident

West deer # 2 has responded to a total of 128 calls for the year so far
We do not have are gun bash set up this year due to supply issues and our supplier closing up
We train every Tuesday, we took a electric car emergency class as well as 2 firefighters
finishing there mod 4 and out quarterly 3 company training going over rope rescue
We were awarded the state grant for 13,500
We were denied the federal as well as fire house subs grant for new radios
We would like to know were we stand with the fire tax increase



WEST DEER #3 VFC REPORT

ATTACHED IS THE WEST DEER #3 VFC REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West Deer Twp. VFC # 3

FIRE CHIEF'S REPORT

July 2021

Call Report for June – 104 total calls (surpassed 100 calls/month for first time)

63 - QRS Calls with response, 3 - QRS calls with no response (4%)

38 - Fire Calls

0 - Commercial Structure Fire

7 - Commercial Fire Alarm

1 - Residential Structure Fire

5 - Residential Fire Alarm

14 - MVC

1 - MVC w/ entrapment

1 - Rescue other than MVC

6 - Misc.

1 - CO Alarm

0 - False Call

0 - Brush Fire

2 - Vehicle Fire

5 - Hampton

1 - Saxonburg

7 - Richland

25 - West Deer

24 - 0500-1700

14 - 1700-0500

- Equipment/truck checklists – SCBA, Medical need completed
- No operations meeting due to July 4th
- Child clearances missing 3, others are non-active or on military leave

Upcoming events:

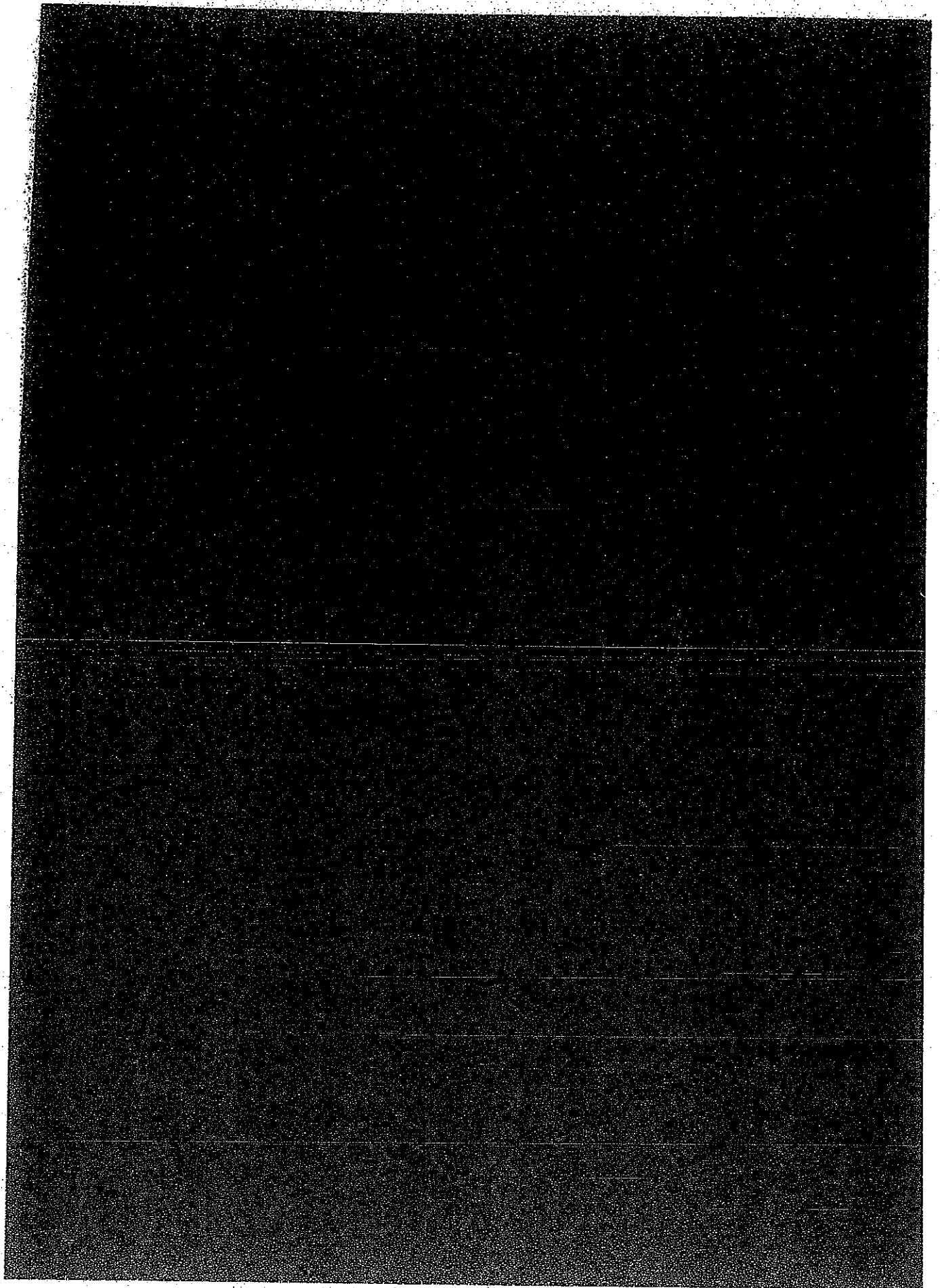
- July 6th – Fire drill at Concordia
- July 10th @ 3pm – Birthday party touch a truck, 501 Partridge Run Road
- July 13th - Training
- July 20th - Training
- July 27th – Work Night
- Ronnie Hampton added to Rescue driver list
- Hazmat supplies were ordered/received, squad needs restocked
- SVR class – 2 still need to test
- Smoke Detector replacement program in Steeplechase – added 5 residents to list of people needing smoke detectors/CO detectors
- 6/15/21 – Attended Twp public meeting for fire station discussion
- 6/16/21 – Attended Twp monthly meeting
- 6/17/21 Attended Township EMA meeting – Twp. EOP is being updated
- 6/24/21 – Attended the Twp. Planning commission meeting, discussion was held on 2 gas wells and Eastview Farms housing plan on Bakerstown Culmerville Road
- 6/27/21 Jarvis, Skrbins and Wiegand attended Core Rescue Proboard Certification test in Aliquippa
- State disaster declaration was ended by state legislature – awaiting to see how this affects anticipated funding for Fire/EMS
- Fire Station project
 - Environmental study completed and acceptable per bank
 - Twp. solicitor provided letter to Mars Bank
 - Appraisal completed for the existing station

West Deer Twp. VFC # 3

FIRE CHIEF'S REPORT

July 2021

- Sales agreement completed 6/18/2021, 60 day due diligence starts with tentative closing on 8/27/21
- Hand money \$50,000 paid to title company
- Inspection company selected to complete pre-sale inspection of Krigger Building
- Architect selected for preliminary design
- Penndot is repairing bridge in front of Krigger, 1 lane alternating traffic till fall
- Penndot is replacing bridge on Saxonburg Blvd north of Bakerstown Culmerville.
- As of July 1st Robert Loper will be Chief of Police, Robert Petosky promoted to Sargent, Trevor Elsa promoted to full time patrol officer
- Received new fuel keys for each vehicle, see instructions on board and continue to document in fuel log
- Highmark grant received for \$4,580
- Firehouse Subs grant for rope rescue equipment submitted \$8,277.22
- People's Gas grant submitted \$2,500
- AARP grant denied
- State Fire Grant needs closed out



WEST DEER EMS REPORT

ATTACHED IS THE WEST DEER EMS REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

West Deer EMS

June 2021

- 150 Total requests for service. A slower month than average. This includes responses in West Deer as well as mutual aid requests to surrounding communities.

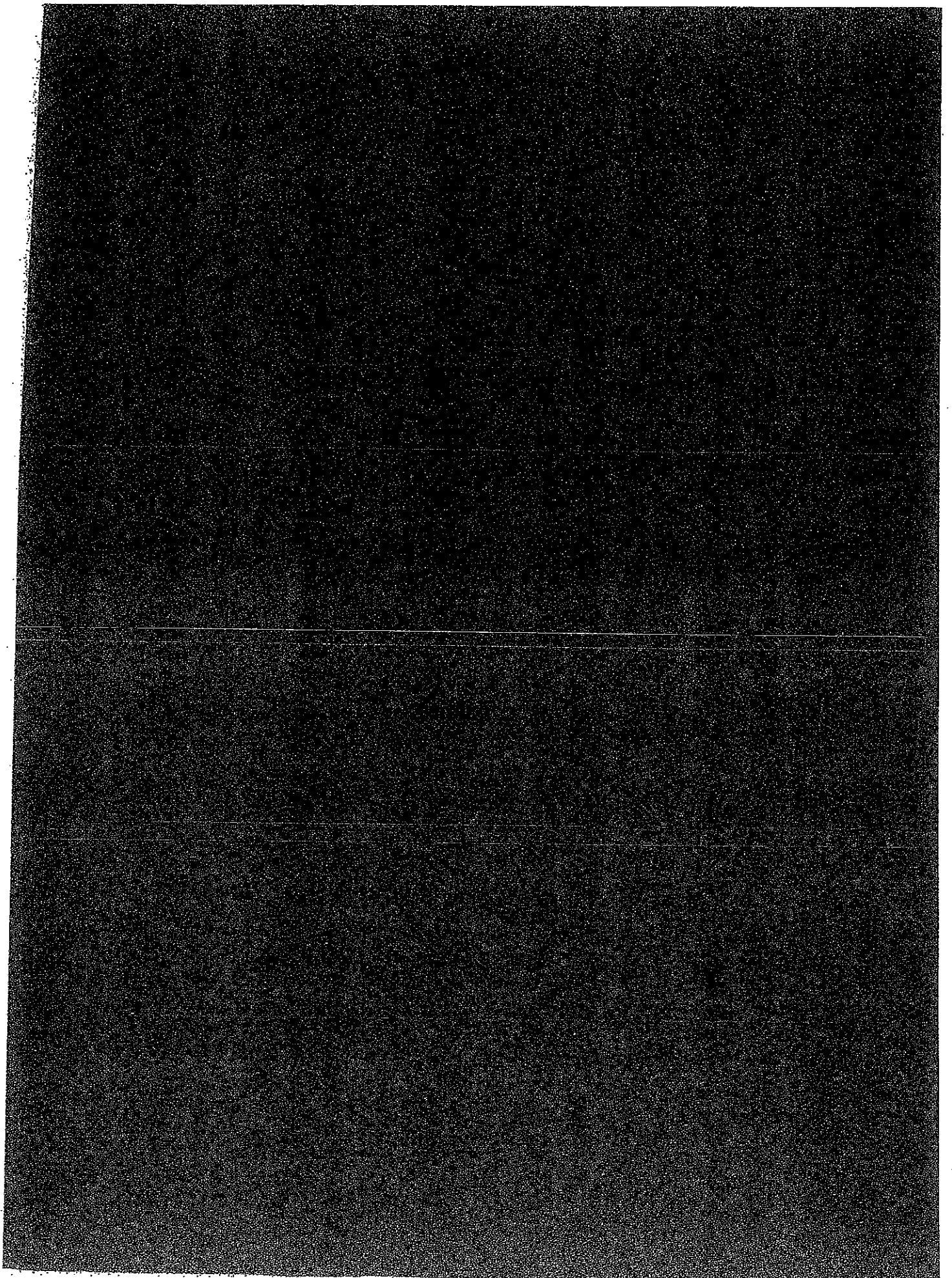
- Our 2021 subscription drive is currently underway. All residents should have received the packet in the mail at the beginning of June. The return is as expected after the first month. The new subscription coverage will start on September 1st and run through August 31, 2022. A second, reminder mailing will be sent in late September to those residents who are not subscribers.

- Our financial situation is currently self-sustaining. Our patient billing income for the month of June was only just over \$25,000 with our monthly bills, including payroll, totaling just under \$57,000. Unfortunately, the lack of reimbursement from insurance does not allow us to plan for large purchases or significant, immediate needs should a large purchase be required (Costly equipment such as stretchers, cardiac monitors, new units, etc.). We rely heavily on a good subscription response to make up for any shortcomings from patient billing throughout the year.

- We are currently hoping to spec a new ambulance to replace our oldest ambulance. It is sitting at a point of disrepair due to its length of service. Our second oldest ambulance is awaiting significant repairs and currently is out of service. We are relying on one ambulance for the foreseeable future. Contingencies are in place should our primary unit need service.

- Our collaboration with Seneca EMS has been working very well since its start 2 months ago. They have been staging a unit in our station during daylight hours as they are the primary EMS provider for Indiana township with no station available in Indiana. This also allows them to respond into West Deer Township should West Deer EMS already be committed to another call. It keeps response times in the township down and allows additional ambulances to be available should a Multi-Unit response be needed at no additional cost to West Deer EMS.

-We have been working with Daniel about repairs to our roof and replacement of our garage doors. The conversation is ongoing with hopes that it will be completed before winter.



CDC STEERING COMMITTEE REPORT

MR. MAJERNIK...

ACCEPTANCE: RETIREMENT OF WILLIAM BAILEY

ON JULY 12, 2021, SERGEANT WILLIAM BAILEY SUBMITTED HIS FORMAL NOTICE OF RETIREMENT EFFECTIVE JULY 31, 2021.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE NOTICE OF RETIREMENT FROM SERGEANT WILLIAM BAILEY EFFECTIVE JULY 31, 2021, THANK HIM FOR HIS SERVICE, AND WISH HIM THE BEST IN HIS RETIREMENT.

MOTION SECOND AYES NAYES

MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
DR. MANN	___	___	___	___
MR. FORBES	___	___	___	___
MR. KARPUZI	___	___	___	___

Subject: Re: Retirement

Date: Monday, July 12, 2021 at 2:40:21 PM Eastern Daylight Time

From: Bill Bailey

To: dmator@westdeertownship.com, bloper@westdeertownship.com

Daniel Mator,

It's with a heavy heart that I am announcing my retirement for July 31st, 2021.

It's been an honor serving the community for all these years. I appreciate the opportunities and confidence the Township and Police Department has invested in me during my career. From being a part time officer, full time officer, and also being promoted Sergeant.

Please see that my retirement is full filled according to the contract and that the actuarial is completed for pension benefits.

Thank you,
Sgt. William Bailey

